

The Florence County Personnel, Law Enforcement, Emergency Management, and Emergency Medical Service Committee met at the Courthouse on January 4, 2024. The meeting was called to order by the Chair at 6:00 p.m. A quorum of committee members was present.

Committee Supervisors present: Bomberg, Johnson, Mills, Steber, and Theer.

Absent: None

Agenda

Moved by Supervisor Mills to approve the agenda, as presented.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Mills to approve December 1, December 7, December 12, December 19, and December 28, 2024 meeting minutes, as presented.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Child Support Bills

No Bills

2024 IRS Mileage Rate

Moved by Supervisor Theer to approve the 2024 IRS Mileage Rate of \$.67

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Work from Home

Moved by Supervisor Steber approval to remove work from home in three sections in the Personnel Policy Manual. A copy of the change will be attached to the minutes and sent to employees.

Motion Seconded by Supervisor Mills.

Motion carried, with all voting "Aye" on a voice vote.

Meal Allowance

Moved by Supervisor Theer approval for Sheriff Deputies going to the academy to buy groceries for food and non-alcoholic drinks with the \$30 per day meal allowance totaling \$150 for the five days per week in a receipt of purchase.

Motion Seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Job Position

Moved by Supervisor Johnson to approve new Human Services Children Services Worker-Non-Certified job position and job description contingent final approval from the Human Services Board. Send on to Audit and Budget.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Human Services Director MOU with Forest County

Discussion had to place on next Personnel Meeting. Committee wants to discuss with Director

ESS Hours Change

Moved by Supervisor Johnson approval to change hours for the Florence County Economic Support Staff to change their current hours of 8:30am-4pm, Monday – Friday to follow the new hours for the Northern Income Maintenance Consortia to 8:00 -4pm, Monday-Thursday, and Friday, 8am-2pm effective February 5, 2024 contingent Human Services Board final approval.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Land Information Grant

Moved by Supervisor Johnson to approve Deputy Treasurer Schultz additional hours under the Land Information Grant as recommended by the Zoning Committee.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Roll Over Benefit Hours

Moved by Supervisor Johnson approval for Economic Development Director Printz to roll over 61 hours of unused benefit time due to unforeseen circumstances.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Resignation Letter

Moved by Supervisor Steber approval to accept resignation letter from Corrections Officer/Dispatcher-Hruska. Last day worked for this position will be January 17, 2024. Hruska is not separating from the County and has accepted a position in another department keeping her years of service according to benefits. The Jail Administrator is actively advertising the position.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Sheriff Monthly Report

Sheriff Chrisman presented the Committee with the month of November 2023 report which recorded: Citizen contacts: 536 calls for service, 74 calls received to 911

Activities on the Road and in the Jail: 12 arrests, 8,006 jail log of activity, 55 incident reports by Deputies, 73 citations, 1 felony prosecutions filed/open, 54 traffic stops, 34 accidents, 8.47 inmate average daily population. K9: 14 deployments, Collected Fines and Revenues: Jail booking, jail pay for stay, jail inmate housing, jail huber, Sheriff Fee's, fines, and Misc. Reimbursements totaled \$18,246.

Sheriff Chrisman discussed K9 deployments, bringing trucks to Witt Ford, and setting up a Feb 6 meeting to interview for Correction/Dispatch Officers and Deputy Sheriff positions.

Committee Chair thanked her for the report.

No action

Sheriff and Emergency Government Bills

Moved by Supervisor Johnson approval to send Sheriff and Emergency Government's monthly bills to Audit and Budget Committee for approval.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Emergency Management/EMS Reports

Amanda Mulvey, Emergency Management Coordinator/Interim Emergency Medical Director, presented reports for January 2024.

HazMat: No incidents. Stantec is presently completing Phase II at the Long Lake site. FY23 CHREG closeout complete.

EMS: FCEMS has been in progress for 1 year as of 1/3/2023 with the Assistant EMS Coordinator and Station Lead celebrating one year of service with Florence County on the same date. Recruitment and station site plans continue. One additional FT EMT and Casual EMR have been added to the roster this month. 24-hour staffing with 12-hour shifts in Florence and Tipler continues. The Aurora site will be staffed beginning 1/5 with 1 person in station or on call within a 10 min response radius to provide initial response with Florence transporting until we have enough staff to fill all 3 stations. IT connectivity at both remote sites is pending with Guide Star. Closure of the existing EMS services with the state office is underway. All services with the exception of Aurora have completed and returned their bill of transfers.

LEPC: 2023-27 Hazard Mitigation Plan was adopted by the County Board and is complete. Bound plan copies forthcoming from Bay Lake RPC. HMPG grant closeout pending. Strategic Plan updated for 2023 in WHOPRS per deliverable requirements. Next scheduled meeting 01/24/2024 – reschedule will be necessary due to the Emergency Management Basic Academy.

EMPG/EPCRA: Plan of work complete for 2023. FY23 EMPG and EPCRA grant closeouts continue. NE Regional Mtg. on 1/9 in Langlade Co. will include a closeout workshop. Final reports due in 01/31/24.

Other: Meeting with Sheriff's Dept. and Jail Administrator to discuss interoperability between depts., Lead Dispatcher vacancy and 911 Coordinator position with alternative structure considerations being discussed to strengthen department competencies. Joint review of EM notification triggers.

Committee Chair thanked her for the report.

No action

EMS Building Projects

Working on plans for buildings

Closed Session

Moved by Supervisor Johnson to adjourn to Closed Session Pursuant to the following:

- Adjourn to Closed Session pursuant to Wis. State Stat. §§ 19.85 (1) (c). Considering employment, promotion, compensation, or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. 2 Employee FML.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Steber to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Mills.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Johnson to approve two employees for FML starting January 1, 2024.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Committee Concerns for Future Agenda Items

Committee would like the draft EMS letter sent to the newspaper.

Adjourn

Meeting adjourned by Chair at 6:45 p.m.

Respectfully submitted,

Donna Trudell,
County Clerk/
Administrative Coordinator