

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on September 5, 2019. The meeting was called to order by the Chair at 6:00 p.m. A quorum of committee members was present. Committee Supervisors present: Bomberg, Johnson, Kelley and Steber.  
Excused: Supervisor Theer

Others present: Sheriff Dan Miller, Chief Deputy Dave Gribble, Jail Administrator Roger Valine, Human Services Director Jen Steber, Financial Manager Joe Bestor and County Clerk/Administrative Coordinator Donna Trudell.

#### Agenda

Moved by Supervisor Johnson to approve the Agenda, as presented.  
Motion Seconded by Supervisor Steber.  
Motion carries, with all voting "Aye" on a voice vote.

#### Minutes

Moved by Supervisor Kelley to approve the August 1<sup>st</sup>, August 13<sup>th</sup>, August 22<sup>nd</sup> and August 29<sup>th</sup> minutes, as presented.  
Motion Seconded by Supervisor Steber.  
Motion carries, with all voting "Aye" on a voice vote.

#### Child Support Bills

Moved by Supervisor Johnson approval of Child Support bills and recommend to the Audit and Budget Committee.  
Motion seconded by Supervisor Steber.  
Motion carried, with all voting "Aye" on a voice vote.

#### Vertical Bridge

Trudell gave the letter to the Committee for information only. Next steps will be discussed at the next Forestry & Parks Meeting.

#### Job Description

Moved by Supervisor Steber approval to revise the Economic Development Director job description as recommended by the Economic Development Committee.  
Motion seconded by Supervisor Johnson.  
Motion carried, with all voting "Aye" on a voice vote.

#### Resignation

Moved by Supervisor Johnson approval to accept letter of resignation for the Part-time Dispatcher/Corrections Officer.  
Motion seconded by Supervisor Steber  
Motion carried, with all voting "Aye" on a voice vote.

#### Advertise

Moved by Supervisor Kelley approval to advertise and interview for a Casual/Call-in Cook position for the Jail.  
Motion seconded by Supervisor Steber  
Motion carried, with all voting "Aye" on a voice vote.

### Vacation carryover

Moved by Supervisor Steber approval for a Fulltime Dispatcher/Corrections Officer to carryover vacation if needed to be used by March 31<sup>st</sup>, 2020.

Motion seconded by Supervisor Johnson

Motion carried, with all voting "Aye" on a voice vote.

### Sheriff Report

Miller presented the Sheriff's Department monthly report. He informed the Committee that the month of August recorded 464 calls for service, 9 arrests, 43 citations, 22 warnings, 147 traffic stops, 13 accidents and 111 calls received to 911 services. DMV Renewal Fees, Sheriff's Fee's, fines, project lifesaver, and K9 fund totaled \$28,734. Sheriff Miller reported that they went to the K9 Kennel and selected a dog with handler training to start January or February 2020. Miller will look into the cost for the purchase of pet insurance.

Chief Deputy Dave Gribble reported that he is finishing up the renewal for Emergency Government Annexes.

Jail Administrator Roger Valine reported that the new boiler is in at the Public Safety Building and they were without hot water for only 18 hours.

Chairwoman Bomberg thanked them for the updates and reports.

### Sheriff and Emergency Government Bills

Moved by Supervisor Kelley approval of Sheriff and Emergency Government's monthly bills and recommend to the Audit and Budget Committee.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

### Hour changes

Moved by Supervisor Johnson approval to accept temporary change in hours for Human Services Accounting Assistant.

Motion seconded by Supervisor Steber

Motion carried, with all voting "Aye" on a voice vote.

### Closed Session

Moved by Supervisor Steber to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) (e). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. (e) Deliberation or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining requires a closed session. The purpose of the meeting is to discuss Human Services Crisis On-Call compensation.
- WI State Stat. §§ 19.85(1)(c) (e). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. (e) Deliberation or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining requires a closed session. The purpose of the meeting is to discuss a position in the Sheriff Department with compensation.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Steber to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Steber to approve the presented proposal changes for the Human Services Crisis On-Call compensation from the County Labor Attorney and the County Wage Consultant. Documentation will be attached to the approved minutes in the County Clerks Office.

Motion seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Steber to approve the local market wage study for the Patrol Lieutenant position from the County Wage Consultant. Documentation will be attached to the approved minutes in the County Clerk's Office.

Motion seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Adjourn

There being no further business.

Moved by Supervisor Steber to adjourn the meeting.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Meeting adjourned at 7:05p.m.

Respectfully submitted,

Donna Trudell, County Clerk