

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on July 2, 2019. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Johnson, Kelley, Steber and Theer. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval of Agenda. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the regular monthly June 6th, 2019 minutes as read. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval of Child Support bills and recommend to the Audit and Budget Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson to approve the proposed Employee Parking Policy as recommended by the Building & Grounds Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to authorize Donna Trudell, County Clerk and Joe Bestor, Financial Manager, to proceed with the Wage Study update in the best interest of the County. Ayes: Four (4). Abstain: One (1) Supervisor Theer. Nays: None (0). Motion carried.
Chairwoman Bomberg asked that the other County Board Supervisors receive a copy of the proposal along with a refresher explanation of the Performance Evaluation Process.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval to order three more County credit cards and assign one of them to the Human Services Department. Ayes: Five (5). Nays: None (0). Motion carried.

Training Exercises - A discussion took place on different options for the time of year, days of the week and time of day when setting up Emergency Exercises and Trainings to receive the best turnout of employee participants.

Moved by Supervisor Steber, seconded by Supervisor Johnson approval to offer employment to candidate #1 for the ADRC/Aging Cook position as recommended by the ADRC/Aging Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Johnson approval for Terri Lindstrom, Child Support Administrator, and Tricia Moreaux, Child Support Case Worker, to attend Annual Child Support Fall Conference in Madison, Wisconsin – September 18th, 19th, and 20th, 2019. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the part-time job position and job description for the Health Department Registered Dietitian as required by the WIC program. This position and description were both approved by the County wage consultant and Health Board and will be sent on to County Board to finalize. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Kelly approval to advertise and interview for the part-time Health Department Registered Dietitian job position once finalized by County Board. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approval to appoint Annette Seibold, Health Officer/Director, as the HIPAA Security/Privacy Officer. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the new Florence County Wide HIPAA Policy and add to the Administrative Policy. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Steber to approve hire checklist for Casual Call-in Highway/Forestry employee as recommended by the Highway Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson to approve the hire checklist and offer employment to candidate #1 for a Non-certified Full-time Corrections Officer. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the hire checklist and offer employment to candidate #1 for a Non-certified Part-time Corrections Officer contingent on further testing. Ayes: Five (5). Nays: None (0). Motion carried.

Sheriff Miller presented the Sheriff's Department monthly report. He informed the Committee that the month of June recorded 531 calls for service, 10 arrests, 81 citations, 24 warnings, 183 traffic stops, 15 accidents and 103 calls received to 911 services. DMV Renewal Fees, Sheriff's Fee's, fines, project lifesaver, and K9 fund totaled \$16,680. Sheriff Miller reported that the Suburban has been sold.

Chief Deputy Dave Gribble reported that the generator at Keyes Ski Hill maybe malfunctioning. Supervisor Steber said the Highway Department will be servicing all County generators soon.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Sheriff monthly report as presented. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve the Sheriff and Emergency Government's monthly bills and recommend to Audit and Budget. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to adjourn to Closed Session pursuant to;

- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss payroll and scheduling issues for jail staff.

A roll call vote was taken and all members voted Aye. Motion carried.

A roll call vote was taken and all members voted Aye to adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. Motion carried.

There being no further business and, on a motion, made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,
Donna Trudell
County Clerk