

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on June 3, 2021. The meeting was called to order by the Chair at 6:00 p.m. A quorum of committee members was present.

Committee Supervisors present: Bomberg, Johnson, Kelley, Steber, and Theer.

Absent: None

Agenda

Moved by Supervisor Johnson to approve the agenda as presented.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Steber to approve May 4, May 6, May 13, May 18, and May 27, 2021 meeting minutes, as presented.

Motion Seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Child Support Bills

No bills for May

Casual Employee

Moved by Supervisor Kelley to approve the transition plan/letter for the current Zoning Administrator to Casual Employee status once full-time employment ends June 4, 2021 for training the new Zoning Administrator.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Resignation

Moved by Supervisor Theer approval to accept the resignation letter of the Florence County ADRC/Aging Head Cook. Last day of employment will be June 15, 2021 as recommended by the ADRC/Aging Committee.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Advertise and Interview

Moved by Supervisor Johnson approval to advertise and interview for the Florence County ADRC/Aging Head Cook position as recommended by the ADRC/Aging Committee.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Advertise and Interview

Moved by Supervisor Theer approval to advertise and interview for the Florence County ADRC/Aging Casual Call-in position as recommended by the ADRC/Aging Committee.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Interim Chief Deputy

Moved by Supervisor Johnson approval to place Chief Deputy Full-time status on the next Personnel agenda.
Motion Seconded by Supervisor Steber.
Motion carries, with all voting "Aye" on a voice vote.

Public Safety Building Project

Sheriff Dan Miller presented a Public Safety Building Project report from October 2020 to current showing the cost of the entire project to date. He said the roof, 2 generators and a couple of minor items are left to complete. He answered any questions asked by the Committee.
No action

Keyless Employee Badge Project

Sheriff Miller informed the Committee of the final quote for each building to be fitted with keyless/touchless entries which will also include lock down capability controlled by the Public Safety Building. He said the Highway Building will cost \$32,000 and the Courthouse Building will cost \$65,000. He explained the Forestry Building will cost \$65,000 with that cost split between the 3 entities that share the building.

Moved by Supervisor Johnson approval to move forward with placing keyless/touchless entry into County Buildings. This project will give each County Employee a new identifying pictured badge with keyless/touchless access into the County building they work in. These badges will be worn at all times on each employee while working with exception for placement according to safety concerns in a couple of departments.
Motion Seconded by Supervisor Steber.
Motion carries, with all voting "Aye" on a voice vote.

Sheriff Monthly Report

Sheriff Miller presented the Committee with the Sheriff's Department monthly report. The month of May 2021 recorded 534 calls for service, 18 arrests, 48 citations, 29 warnings, 145 traffic stops, 15 crashes/8 deer crashes, 11 - K9 deployments, 145 calls received to 911 services.
Collected Fines and Revenues: Jail booking, jail pay for stay, jail inmate housing, jail huber, Sheriff Fee's, fines and Project Lifesaver. Reimbursement totaled \$4,766.
DOJ Grant received \$28,317

Emergency Management Report

Emergency Management Coordinator Amanda Mulvey presented the Committee with a June report. The report showed Bi-weekly PPE Survey update, HazMat update, HMEP Grant status, EMPG & EPGRA Grant status, EMPG-S Grant (2nd round) status, Computer and Hazmat Response Equipment Grant, Florence Rescue Squad Restructuring update, and Emergency Management Budget update. Revenues for EMPG-S Grant (1st Round) showed \$4,762
She answered any questions asked by the Committee.
The Committee thanked her for everything she has been doing for the County.
No action

Sheriff and Emergency Government Bills

Moved by Supervisor Johnson approval of Sheriff and Emergency Government's monthly bills and recommend to the Audit and Budget Committee.
Motion seconded by Supervisor Steber.
Motion carried, with all voting "Aye" on a voice vote.

Closed Session

Moved by Supervisor Steber to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to strategize with employee compensation.
- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to strategize with employee discipline.
- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is employee job concerns.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Steber to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Johnson approval of Sheriff Miller's recommendation of discipline to employee as given.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Moved by Supervisor Johnson approval to move forward with any cross training needed in the District Attorney's Office.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Committee concerns for future agenda items

Spec Personnel Meeting set for June 28 @ 5pm to discuss wage study.

Adjourn

There being no further business.

Moved by Supervisor Johnson to adjourn the meeting.

Motion Seconded by Supervisor Kelley.

Motion carries, with all voting "Aye" on a voice vote.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Donna Trudell, County Clerk