

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on May 7, 2020. The meeting was called to order by the Chair at 6:00 p.m. A quorum of committee members was present.

Committee Supervisors present: Bomberg, Johnson, Kelley, Steber and Theer.

Absent: None

Agenda

Moved by Supervisor Johnson to approve the Agenda, as presented.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Theer to approve April 2nd Special, April 2nd Regular, and April 30th Special, 2020 meeting minutes, as presented.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Child Support Bills

Moved by Supervisor Johnson approval of Child Support bills and recommend to the Audit and Budget Committee.

Motion seconded by Supervisor Kelley.

Motion carried, with all voting "Aye" on a voice vote.

Health Department

Moved by Supervisor Theer approval to revise the Public Health Nurse & Registered Sanitarian Supervisor job description as recommended by the Health Board.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Health Department

Moved by Supervisor Johnson approval to send the Public Health Nurse & Registered Sanitarian Supervisor job description to the wage consultant as recommended by the Health Board.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Health Department

Moved by Supervisor Johnson to approve temporary additional compensation for exempt employee Annette Seibold for hours worked beyond 40 hours per week for her work as the County's Health Officer during the COVID-19 response efforts. The compensation will be based on a straight-time calculation of her current weekly salary divided by 40 hours per week and will be 100% grant funded. The additional compensation will be limited to no more than 150 hours and will cover the period beginning March 23, 2020 and ending June 26, 2020 unless amended by the Personnel Committee. This will be contingent on the Health Boards approval.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

County Clerk

Moved by Supervisor Kelley to approve Deputy Clerk Kelly Prevost to work 40 hrs. per week and take over The payroll program while the new Finance Director is being trained in other areas.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

County Clerk

Moved by Supervisor Steber to approve Transition Plan for retiring Finance Director Joe Bestor to a Casual Employee status.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Highway Department

Moved by Supervisor Steber approval to advertise and interview for Highway Casual Call in positions as recommended by the Highway Committee.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Land Information

Moved by Supervisor Johnson to approve the revised Land Information Grant work agreement for Deputy Register of Deeds Carol Demko contingent on final approval from the Land Information Zoning/Planning Committees.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Forestry Department

Moved by Supervisor Kelley approval to advertise and interview for a High School Student Intern for the Resource Center/Forestry Department.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Land Conservation

Moved by Supervisor Steber approval to revise the job description for Aquatic Invasive Species Coordinator

Motion seconded by Supervisor Kelley.

Motion carried, with all voting "Aye" on a voice vote.

Land Conservation

Moved by Supervisor Steber approval to revise the job description for Aquatic Invasive Species Technician

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Land Conservation

Moved by Supervisor Steber approval to revise the job description for CBCW Watercraft Inspector

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Resolution 2020-13

Moved by Supervisor Johnson to approve Resolution 2020-13 to authorize a surcharge on restitution used to fund the Victim Witness Budget and send on to County Board for final approval.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Forestry & Parks

Moved by Supervisor Johnson to approve Taylor Ziolkowski to be paid wages beyond his salary for the Good Neighbor Authority Contract with the WDNR contract. This is a grant funded position. A signed letter of contract dates and wages will be placed in his personnel file.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

Sheriff Credit/Gas Cards for BP

Sheriff Miller said he spent considerable time speaking with a representative from BP Business Solutions to move the due date but there is still not enough time to pay with a paper check through the mail without getting late fees.

Moved by Supervisor Johnson approval to change bill to electronic pay. Someone from the County Clerks Office will call BP Business Solutions and follow up.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Jail Lieutenant Interviews

Thursday – May 21st at 5pm

Correction Officer/Dispatch Interviews

Thursday – May 28th at 5pm

Traffic Law Ordinance

Sheriff Miller presented the Committee with a Traffic Ordinance for Florence County that Deputy Hilbert and others have been working on. Sheriff Miller is asking the Committee members to take the Ordinance home and read through for any suggested changes and to send to legal to finalize.

Moved by Supervisor Steber to send proposed Florence County Traffic Law Ordinance Chapter 8, Subchapter 16: (a) State Traffic Laws (b) Official Traffic Control Devices (c) No Passing Zones (d) Speed Limits (e) Posting Temporary Speed Limits to Corporation Council Steve Garbowicz for further review.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Sheriff and Emergency Management Monthly Reports

Sheriff Miller presented the Sheriff's Department monthly report. He informed the Committee that the month of April 2020 recorded 229 calls for service, 7 arrests, 10 citations, 1 warning, 25 traffic stops, 0 accidents and 61 calls received to 911 services. Inmate Housing fee's, Sheriff's fee's, Project Lifesaver, and fines totaled \$8,141. The Sheriff reported that Zuercher Technologies will be back for more training on the 911 system. All Deputies have County cell phones that were purchased for \$50 each. Also working on purchasing more PPE and have a designated space for all employees to access when needed.

Sheriff and Emergency Government Bills

Moved by Supervisor Kelley approval of Sheriff and Emergency Government's monthly bills and recommend to the Audit and Budget Committee.

Motion seconded by Supervisor Johnson.

Motion carried, with all voting "Aye" on a voice vote.

Closed Session

Moved by Supervisor Steber to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss work situation with employee.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Kelley to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Kelley to deny employee request to continue to work from home.

Motion seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Adjourn

There being no further business.

Moved by Supervisor Kelley to adjourn the meeting.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Meeting adjourned at 6:55 p.m.

Respectfully submitted,

Donna Trudell, County Clerk