

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on May 6, 2021. The meeting was called to order by the Chair at 6:00 p.m. A quorum of committee members was present.

Committee Supervisors present: Bomberg, Johnson, Kelley, and Steber.

Excused: Supervisor Theer

Absent: None

#### Agenda

Moved by Supervisor Johnson to approve the agenda as presented.

Motion Seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

#### Minutes

Moved by Supervisor Steber to approve April 1, April 8, April 15 and April 29, 2021 meeting minutes, as presented.

Motion Seconded by Supervisor Kelley.

Motion carried, with all voting "Aye" on a voice vote.

#### Child Support Bills

Moved by Supervisor Johnson approval of Child Support bills and recommend to the Audit and Budget Committee.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

#### Contract

Moved by Supervisor Johnson approval for Register of Deeds to enter into a contract with Trimin & Dorton Technology for additional archiving of land records with Land Information grant dollars.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

#### New Position

Moved by Supervisor Steber approval for Human Services to create a new Casual Call-in Mentor/Respite Position as recommended by the Human Services Board.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

#### Job Description

Moved by Supervisor Johnson approve the Human Services Casual Call-in Mentor/Respite job description as recommended by the Human Services Board.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

#### Advertise and Interview

Moved by Supervisor Johnson approval to advertise and interview for the Human Services Casual Call-in Mentor/Respite Position as recommended by the Human Services Board.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

### Vehicle Purchase

Moved by Supervisor Johnson approval to purchase Human Service Car for Emergency Management.  
Motion Seconded by Supervisor Steber.  
Motion carries, with all voting "Aye" on a voice vote.

### Offer of Employment

Moved by Supervisor Steber approval to offer employment to candidates for the LTE AIS Technician Positions as recommended by the Land Conservation Hiring Committee.  
Motion Seconded by Supervisor Johnson.  
Motion carries, with all voting "Aye" on a voice vote.

### Offer of Employment

Moved by Supervisor Steber approval to offer employment to candidates for the CBCW Watercraft Inspector Positions as recommended by the Land Conservation Hiring Committee.  
Motion Seconded by Supervisor Johnson.  
Motion carries, with all voting "Aye" on a voice vote.

### School Intern

Forestry and Parks currently had no candidates.  
No action

### Offer of Employment

Moved by Supervisor Steber approval to offer employment to candidate #1 for the Part-time Highway Occasional Laborer Position as recommended by the Highway Hiring Committee.  
Motion Seconded by Supervisor Johnson.  
Motion carries, with all voting "Aye" on a voice vote.

### Advertise and Interview

Moved by Supervisor Johnson approval to advertise and interview for an additional Part-time Highway Occasional Laborer position as recommended by the Highway Hiring Committee.  
Motion Seconded by Supervisor Steber.  
Motion carries, with all voting "Aye" on a voice vote.

### Contract

Moved by Supervisor Johnson approval to enter in a contract with JAB Management Services to calculate and discount medical bills from inmates and put on as standing bills to be paid immediately when received.  
Motion seconded by Supervisor Steber.  
Motion carried, with all voting "Aye" on a voice vote.

### Budget Report

Interim Chief Deputy Chrisman and Jail Administrator Pataconi presented the Committee with a 2020 Sheriff Department Budget Overview. The report showed Sheriff, Jail and Emergency Management revenue along with budget totals. They answered any questions asked by the Committee.  
No action

### Public Safety Building Project

Interim Chief Deputy Chrisman presented the Committee with a report showing the work left to be done for the Public Safety Building Project and the cost on the project to date. She answered any questions asked by the Committee.  
No action

### Sheriff Monthly Report

Interim Chief Deputy Chrisman and Jail Administrator Pataconi presented the Committee with the Sheriff's Department monthly report. The Committee was informed that the month of April 2021 recorded 421 calls for service, 8 arrests, 39 citations, 17 warnings, 122 traffic stops, 4 crashes/5 deer crashes, 10 - K9 deployments, 70 calls received to 911 services.

Collected Fines and Revenues: Jail booking, jail pay for stay, jail inmate housing, jail huber, Sheriff Fee's, fines. Reimbursement totaled \$6,568.

### Emergency Management Report

Interim Emergency Management Coordinator Amanda Mulvey presented the Committee with a May report. The report showed Bi-weekly PPE Survey update, HazMat update, HMEP Grant Status, EMPG & EPGRA Grant Status, Computer and Hazmat Response Equipment Grant, Florence Rescue Squad Restructuring update, and Emergency Management Budget update. She answered any questions asked by the Committee.

The Committee thanked her for everything she has been doing for the County.

No action

### Sheriff and Emergency Government Bills

Moved by Supervisor Johnson approval of Sheriff and Emergency Government's monthly bills and recommend to the Audit and Budget Committee.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

### Closed Session

Moved by Supervisor Steber to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to strategize with Employee Compensation.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

### Open Session

Moved by Supervisor Kelley to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Johnson approval to not recommend any Employee Bonuses at this time.

Motion seconded by Supervisor Steber.

Motion carried, with all voting "Aye" on a voice vote.

### Adjourn

There being no further business.

Moved by Supervisor Johnson to adjourn the meeting.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Meeting adjourned at 6:46 p.m.

Respectfully submitted,  
Donna Trudell, County Clerk