

The Florence County Personnel Committee met for a special meeting on March 17, 2020 at the Courthouse. The meeting was called to order by the Chair at 6:15p.m. A quorum of committee members was present. Members present: Supervisors Bomberg, Johnson, Kelley, Steber and Theer.

Others present: Donna Trudell, County Clerk/Administrative Coordinator.
Absent: None.

Agenda

Moved by Supervisor Johnson to approve the Agenda, as presented.
Motion Seconded by Supervisor Theer.
Motion carries, with all voting "Aye" on a voice vote.

COVID-19 Related Over Time

Moved by Supervisor Johnson to allow extra hours for employees as needed for COVID-19 related job duties.
Motion Seconded by Supervisor Steber.
Motion carries, with all voting "Aye" on a voice vote.

Finance Director Job Description

Moved by Supervisor Johnson approval for a small revision in the Financial Director job description.
Motion seconded by Supervisor Steber.
Motion carried, with all voting "Aye" on a voice vote.

Forestry and Parks Administrative Assistant

Moved by Supervisor Kelley to offer employment to candidate #1 for the Forestry and Parks Administrative Assistant position.
Motion Seconded by Supervisor Steber.
Motion carries, with all voting "Aye" on a voice vote.

Closed Session

Moved by Supervisor Johnson to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85 (1)(c) and (e) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss hiring process.

Motion Seconded by Supervisor Kelley.
Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Steber to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Kelley.
Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Steber approval to proceed with hiring process.

Motion Seconded by Supervisor Kelley.
Motion carries, with all voting "Aye" on a voice vote.

Adjourn

There being no further business.
Moved by Supervisor Steber to adjourn the meeting.
Motion Seconded by Supervisor Kelley.
Motion carries, with all voting "Aye" on a voice vote.
Meeting adjourned at 6:38p.m.

Respectfully submitted,
Donna Trudell, County Clerk