

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on March 3, 2022. The meeting was called to order by the Chair at 6:00 p.m. A quorum of committee members was present. Committee Supervisors present: Bomberg, Johnson, Kelley, Steber, and Theer.
Absent: None

Agenda

Moved by Supervisor Johnson to approve the Agenda, as presented.
Motion Seconded by Supervisor Steber.
Motion carries, with all voting "Aye" on a voice vote.

Minutes

Moved by Supervisor Theer to approve February 3rd, 7th, 10th, and 28th, 2022 meetings minutes, as presented.
Motion Seconded by Supervisor Kelley.
Motion carried, with all voting "Aye" on a voice vote.

Child Support Bills

No Bills
No action

2022 IRS Mileage Rate

Moved by Supervisor Johnson to approve the 2022 IRS Mileage Rate of \$.585.
Motion Seconded by Supervisor Theer.
Motion carried, with all voting "Aye" on a voice vote.

Offer of Employment

Moved by Supervisor Johnson to offer employment to candidate #1 for the full-time Public Health Nurse position. This position will work 1 – 2 days per week from home. This position is not a permanent work from home position and will reviewed after 3 months of employment.
Motion Seconded by Supervisor Steber.
Motion carries, with all voting "Aye" on a voice vote.

Resignation

Moved by Supervisor Johnson to approve a letter of resignation for the Human Services Finance Manager position. Last day of employment was February 24th, 2022.
Motion Seconded by Supervisor Theer.
Motion carries, with all voting "Aye" on a voice vote.

Advertise and Interview

Moved by Supervisor Johnson approval to advertise and interview for the Human Services Finance Manager position as recommended by the Human Services Board.
Motion Seconded by Supervisor Steber.
Motion carries, with all voting "Aye" on a voice vote.

Advertise and Interview

Moved by Supervisor Steber approval to advertise and interview for the Highway Department Occasional Labor positions as recommended by the Highway Committee.
Motion Seconded by Supervisor Theer.
Motion carries, with all voting "Aye" on a voice vote.

Advertise and Interview

Moved by Supervisor Kelley approval to advertise and interview for the Forestry & Parks Occasional Labor positions as recommended by the Forestry & Parks Committee.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Advertise and Interview

Moved by Supervisor Steber approval to advertise and interview for LTE Summer Staff positions as recommended by the Land Conservation Committee.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Finance Director Job description

No action

B&G Position

Moved by Supervisor Johnson approval to reject the February 10, 2022 Maintenance job position interviews and send back to the B&G Committee to start the process over.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Out-of-Town Meeting

Moved by Supervisor Theer approval for Lisa Witynski, DA Assistant/Victim Witness Coordinator, to attend the Victim Witness Professional's Conference in Wisconsin Dells – May 12, 13, 14, and 15, 2022.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Resignation

Moved by Supervisor Steber approval to accept a letter of resignation for the Economic Development Director. Tentative last day of work will be April 29, 2022 as recommended by the Economic Development Committee.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Job description

Moved by Supervisor Steber to revise the Economic Development Director job description as recommended by the Economic Development Committee.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Advertise and Interview

Moved by Supervisor Johnson approval to advertise and interview for the Economic Development Director job position as recommended by the Economic Development Committee.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Engagement Letter

Moved by Supervisor Johnson to sign new Engagement Letter with Attolles Law, s.c. for representation when needed.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Public Safety Building 2021 Annual Jail Inspection Report

Sheriff Miller presented the 2021 Annual Jail Inspection Report to the Committee. He then turned the review over to Jail Administrator, Pataconi. She said that the inspector wrote in the report that the county and jail administration had done a remarkable job of reviewing facility needs and completing any needed updates. The report showed that the facility had improved operations and there was a notably improved climate, functionality, and the hard work and professionalism was recognized and appreciated.

The Committee thanked Sheriff Miller and Administrator Pataconi

Sheriff Monthly Report

Sheriff Miller presented to the Committee the Sheriff's Department monthly report. The month of February 2022 recorded 637 calls for service, 105 actual 911 calls, 5 arrest, 65 deputy incident reports, 22 citations/warnings, 188 traffic stops, 17 crashes, 6 deer accidents, and 6 K9 deployment.

Collected Fines and Revenues: Jail booking, jail pay for stay, jail inmate housing, jail huber, Sheriff fee's, and fines. Reimbursement totaled \$5,188

Sheriff Miller reported that he purchased 5 new vehicles.

Chairwoman Bomberg thanked the Sheriff for the report.

No action

Parking Exemption

Moved by Supervisor Johnson to authorize after hours office access and parking exemption for the County Emergency Management position.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Countywide Emergency Management

Moved by Supervisor Johnson approval for the County and the 8 Townships to each give \$1,000 for a total of \$9,000 to hire Strategic Management & Consulting to draft a detailed plan and budget for a Countywide EMS agency plan.

Motion Seconded by Supervisor Theer.

Motion carries, with all voting "Aye" on a voice vote.

Emergency Management Report

Emergency Management Coordinator, Amanda Mulvey.

February Overview:

HazMat: received the FY-21 CHREG Grant payment. Annual training refresher scheduled March 19, 2022.

EMS: Aurora-Homestead Rescue President has communicated a hard deadline of June 2022 for service cancellation. Florence Rescue has seen a decline in scheduling which places them out of schedule 24 hours per week. In-person testimony provided at the Senate Hearing in favor of SB826 on behalf of Florence County.

Pre Hazard Mitigation Planning & Grant: approval pending for the Pre-hazard Mitigation Planning & Grant.

LEPC: Next Meeting April 27, 2022.

EMPG/EPCRA: FY-21 EMPG award payment received. Plan of work deliverables for current cycle – WHOPRS Tier II (HazMat) Reporting outreach to reporting facilities, published annual Community Right to Know EPCRA notice, Virtual Spring flood outlook workshop, Flood Awareness Week article, Disaster Plan review outreach to Florence Health Services and completed annual WebEOC drill.

Other: Planning and preparation for the Air Incident presentation to be delivered at the Governor's Conference.

Blood Drive Scheduled for June 9, 2022.

Chairwoman Bomberg thanked Amanda.

No action

Sheriff and Emergency Government Bills

Moved by Supervisor Johnson approval of Sheriff and Emergency Government's monthly bills and recommend to the Audit and Budget Committee.

Motion seconded by Supervisor Theer.

Motion carried, with all voting "Aye" on a voice vote.

Closed Session

Moved by Supervisor Johnson to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss employee status for Sheriff Dept./County Payroll Clerk.
- WI State Stat. §§ 19.85(1)(c) and (e) The purpose of the meeting is to discuss strategy for collective bargaining with County Attorney for the Florence County Deputy Sheriff's Association.
- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss Zoning Administrator compensation review.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Open Session

Moved by Supervisor Johnson to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

Moved by Supervisor Johnson for the Payroll Clerk/Sheriff Assistant to discontinue working from home and return to her normal work schedule and report to the Courthouse building effective March 7, 2022 @ 8:30am to 4pm, 5 days per week.

Motion Seconded by Supervisor Steber.

Motion carries, with all voting "Aye" on a voice vote.

2nd closed session – schedule conference with attorney

3rd closed session – no action

Adjourn

There being no further business.

Moved by Supervisor Steber to adjourn the meeting.

Motion Seconded by Supervisor Johnson.

Motion carries, with all voting "Aye" on a voice vote.

Meeting adjourned at 7:40 p.m.

Respectfully submitted,
Donna Trudell, County Clerk