

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on February 13, 2019. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Johnson, Kelley, Steber and Theer. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval of Agenda. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson to approve the minutes as read for the month of January 2019 meetings. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval of Child Support bills and recommend to the Audit and Budget Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Johnson approval for Donna Trudell, County Clerk/Administrative Coordinator, to attend a 1-day course on Conducting Internal Investigations, Monday – May 13<sup>th</sup> and a 1-day course on Open Records Management, Tuesday – May 14<sup>th</sup>, 2019 at the Nicolet College in Rhinelander, WI. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve Candidate #1 for the ADRC/Aging Department Assistant Cook position as recommended by the ADRC/Aging Interview Committee, if Candidate #1 declines, the position will be offered to Candidate #2, if Candidate #2 declines, the position will be offered to Candidate #3. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Steber approval to add a part-time ADRC/Aging Cook to the Forestry & Parks/Ski Hill Casual Call-in List. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Steber approval to advertise and interview for Forestry & Parks Casual Call-in Summer positions. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Steber approval to advertise and interview for the UW-Ext Summer 4-H Assistant LTE position as recommended by the UW-Ext Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to advertise and interview for the UW-Ext Summer Horticulture Assistant LTE position as recommended by the UW-Ext Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to approve Land Information job description to be used for grant. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer approval to advertise and interview for a High School Student Intern or LTE position for the Land Information position for grant as recommended by the Zoning Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer to approve the Coroner Policies and move ahead to set up Deputy Coroner Interviews for Thursday – February 21<sup>st</sup> at 3p.m. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Johnson approval for Tanya Neuens, Clerk of Court/Register in Probate, to attend Clerk of Court Institute in Wisconsin Dells – February 27<sup>th</sup>, 28<sup>th</sup>, & March 1<sup>st</sup>. Juvenile Conference in Sheboygan - April 24<sup>th</sup>, 25<sup>th</sup>, & 26<sup>th</sup>, Register in Probate Conference in Stevens Point - May 15<sup>th</sup>, 16<sup>th</sup>, & 17<sup>th</sup>, Clerk of Court Conference in Ashland - June 12<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup>, Register in Probate Conference in Waupaca September 11<sup>th</sup>, 12<sup>th</sup>, and 13<sup>th</sup>, and Clerk of Court Conference in Oshkosh October 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup>, 2019. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Johnson approval for Deputy Clerk of Court Billie McLain to assist Sheriff Miller with cleaning up files at the Public Safety Building with a set schedule designating days when Billie will be working at the Sheriff Department. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Johnson approval to advertise and interview for Highway Casual Call-in Summer positions as recommended by the Highway Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer to approve revised Highway Commissioner job description as recommended by the Highway Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer approval to advertise and interview for the Highway Commissioner job position as recommended by the Highway Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer to approve Highway Commissioner job posting as soon as possible with a closing deadline of Wednesday, March 6<sup>th</sup>, 2019 and set interview date for Thursday, March 14<sup>th</sup>, 2019 at the Highway Building at 3p.m. as recommended by the Highway Committee. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval to accept Veteran Service Officers resignation with regret. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Kelley to approve revised Veteran Service Officers job description. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Theer approval to advertise and interview for the Veteran Service Officer position. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Johnson to approve Veteran Service Officer job posting as soon as possible with a closing deadline of Friday, March 8<sup>th</sup>, 2019 and set interview date for Wednesday, March 13<sup>th</sup>, 2019 at 5p.m. at the Courthouse, 2<sup>nd</sup> floor conference room. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer approval to revise the Code of General Ordinances, Chapter 2, Subchapter 1, Establishment of Term for Florence County Highway Commissioner as recommended by the Highway Committee and legal counsel and send on to CB to be revised. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Steber, seconded by Supervisor Theer approval to move forward with an Ordinance Prohibiting Possession of Marijuana and Drug Paraphernalia and send on to CB for adoption. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval to move forward with an Ordinance Prohibiting Marijuana Retail Establishments in Florence County with an opinion from legal counsel and final approval sent to County Board for adoption. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval to accept Deputy Sheriff letter of resignation with regret effective February 13<sup>th</sup>, 2019. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval to accept Deputy Sheriff letter of resignation with regret effective February 21<sup>st</sup>, 2019. Ayes: Five (5). Nays: None (0). Motion carried.

Sheriff Miller updated the Committee on the ongoing issues with the department vehicles saying he has received some sealed bids for the new sheriff trucks and would like to set up a special meeting to open. Meeting date is set for Tuesday, February 19<sup>th</sup>, 2019 at 6:30p.m. before County Board.

Miller presented the Sheriff's Department monthly report. He informed the Committee that the month of January recorded 563 calls for service, 6 arrests, 11 citations, 7 warnings and 124 calls received to 911 services. DMV Renewal Fees, Sheriff's Fee's, fines and misc. revenues totaled \$5,810. A date was set for Thursday, February 28<sup>th</sup>, 2019, at 5p.m. for Deputy Sheriff Interviews.

Moved by Supervisor Steber, seconded by Supervisor Johnson to approve the Sheriff monthly report as presented. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Sheriff and Emergency Government's monthly bills and recommend to Audit and Budget. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber to adjourn to Closed Session pursuant to;

- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss possible changes with the Veteran Service job position.
- WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss possible changes with the Deputy Treasurer job position.

A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Steber seconded by Supervisor Johnson adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Steber approval to revise the Deputy Treasurer job position. Ayes: Five (5). Nays: None (0). Motion carried.

No Committee concerns for future agenda items

There being no further business and, on a motion, made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,

Donna Trudell  
County Clerk