

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on February 2, 2017. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Johnson, Kelley and Theer. Excused: Supervisor Steber. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Agenda. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Johnson to approve the minutes as read for the January 5th, 2017 meeting. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval of Child Support bills and recommend to Audit and Budget. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to cross-train between Clerk of Courts and the District Attorney's Offices for adequate coverage when either office needs back-up. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to offer employment to candidate #1 for the ADRC/Aging LTE I & A Specialist position as recommended by the ADRC/Aging Hiring Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to offer employment to candidate #1 for the ADRC/Aging Kitchen Aide position as recommended by the ADRC/Aging Hiring Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Johnson approval for the current Deputy Treasurer to temporarily increase hours from 21-28 hours per week to 35 hours per week to assist with the office transition of the newly elected County Treasurer and perform data entry and scanning in the Treasures Office for the 2016 Land Information Grant Documents under the direction of the County Treasurer. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Kelley approval to advertise and interview for a part-time Deputy Treasurer position. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Theer approval for the recommended wage from county wage consultant for the Forestry & Parks Equipment Operator/Recreation Manager job description as recommended by the Forestry & Parks Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Johnson approval to advertise and interview for the Forestry & Parks Equipment Operator/Recreation Manager position as recommended by the Forestry & Parks Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval for Patti Gehlhoff, Register of Deeds, Donna Liebergen, Treasurer, and Donna Trudell, County Clerk to attend the WCCO Conference and Training March 6th, 7th and 8th, 2017 in Madison. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to offer employment to candidate #1 for the part-time Deputy County Clerk position as recommended by the Personnel Hiring Committee. Ayes: Three (3). Nays: None (0). Abstain: Chairwoman Bomberg, let the record show that Chairwoman Bomberg was not part of the interview process. Motion carried.

Donna Trudell, County Clerk, updated the Committee on the Florence County ProAct Prescription Discount Card. The report showed 618 claims and 347 participants. It was an overall savings of 75% for 2015 and 2016.

Moved by Supervisor Kelley, seconded by Supervisor Theer approval to advertise and interview for the 2017 Land Conservation Seasonal Summer grant positions and the AIS Coordinator seasonal grant position. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval for Laurie Boren, Deputy Register of Deeds, to work additional hours to scan Land Information documents. The additional wages will be paid out of the Land Information grant as recommended by the Zoning Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to advertise and interview for the 2017 UW-Ext Summer 4-H Assistant LTE position as recommended by the UW-Ext Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to advertise and interview for the 2017 UW-Ext Summer Horticulture Assistant LTE position as recommended by the UW-Ext Committee. Ayes: Four (4). Nays: None (0). Motion carried.

The Sheriff and Emergency Government monthly reports were next on the Agenda.

Sheriff Rickaby presented his monthly report. He informed the Committee the month of January, 2017 was a normal month for the department recording 61 incident complaint reports, 15 accident investigations, 12 jail bookings and releases, 36 citations and 63 calls for 911 received. Fines and revenues totaled \$8,356. Rickaby reported that Frontier Communications, the Counties 911 data provider, informed the Sheriff's Department that Windows XP will no longer be available as of December 31, 2017. The Sheriff will put out bid requests in early summer and be ready for the 2018 Budget process. Rickaby reported that the Sheriff's Department received a \$4000 Highway Safety grant for equipment.

Moved by Supervisor Johnson, seconded by Supervisor Kelley to approve the Sheriff and Emergency Government monthly reports as presented. Ayes: Four (4). Nays: None (0). Motion carried.

Chairwoman Bomberg thanked the Sheriff and everyone else involved on all the work they have put in to trying to resolve the Long Lake/Tipler Rescue Squad issues. She said that at times the situation has been volatile and not easy and hopes things move forward because it is very important to the community.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Sheriff and Emergency Government's monthly bills and recommend to Audit and Budget. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) and (e) Considering employment, promotion, compensation or performance of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is employee retirement.
- WI State Stat. §§ 19.85(1)(c) and (e) Considering employment, promotion, compensation or performance of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is address paid holiday hours for 2 employees.
- WI State Stat. §§ 19.85(1)(c) and (b)Considering employment, promotion, compensation performance, or discipline of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss employee disciplinary action.

A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Johnson seconded by Supervisor Kelley to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Kelley to approve the Revolving Loan Program Financial Managers letter of decline for employment and work as a volunteer for Economic Development starting January 3, 2017. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Kelley to approve back pay for holiday hours for two employees. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Kelley to approve the recommendation of the department head administrator for employee disciplinary action. Ayes: Four (4). Nays: None (0). Motion carried.

Chairwoman Bomberg reminded all administrators that the County Clerk's Office is the keeper of all employee personal files.

There being no further business and on a motion made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,

Donna Trudell
County Clerk