

The Florence County Personnel and Law Enforcement Committee met at the Courthouse on January 5, 2017. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Johnson, Kelley and Theer. Excused: Supervisor Steber. Absent: None.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Agenda. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Kelly to approve the minutes as read for the December 1<sup>st</sup>, 13<sup>th</sup> and 21<sup>st</sup>, 2016 meetings. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Theer, seconded by Supervisor Johnson approval of Child Support bills and recommend to Audit and Budget. Ayes: Four (4). Nays: None (0). Motion carried.

Donna Trudell, County Clerk, explained to the Committee that the Personnel Minutes for December 1, 1994 showed an updated job description for the Property Lister position and the newly appointed County Treasurer would take the position as Head Property Lister as has been previous practice with the same pay rate. Trudell suggested the Committee continue previous practice and appoint the incoming Treasurer to Head Property Lister with the same continued salary pay rate.

Moved by Supervisor Kelley, seconded by Supervisor Johnson approval for appointment and salary pay rate for incoming Treasurer to the Property Lister Duties performed within the Treasurer's Office for operational efficiency for the County. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval for Lori Friberg, ADRC/Aging Director, to carryover 53 hours of vacation due to unforeseen circumstances and use by March 31<sup>st</sup>, 2017 as recommended by the ADRC/Aging Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Trudell informed Personnel that through an audit of expense vouchers there have been several purchases of goods and services made by department heads with family members. She explained it does not fall under ethical concerns she is just asking departments to be as transparent as possible and bring these transactions to committee first and then make sure to document in their committee minutes. The Personnel Committee would like to see some verbiage written up and presented at a future meeting to be added to the Procurement Policy.

Moved by Supervisor Kelley, seconded by Supervisor Theer approval to advertise and interview for a Forestry & Parks Casual Labor position as recommended by the Forestry & Parks Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Johnson approval of job description for the Forestry & Parks Equipment Operator/Recreation Manager as recommended by the Forestry & Parks Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval of job description for the Revolving Loan Program Financial Manager as recommended to comply with current Personnel Policies as recommended by the Economic Development Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer approval to have current Revolving Loan Program Financial Manager continue performing the part-time position working with Florence County Economic Development to comply with current Personnel Policies as recommended by the Economic Development Committee. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Kelley, seconded by Supervisor Johnson approval of the current 2017 IRS Mileage Rate of \$.535. Ayes: Four (4). Nays: None (0). Motion carried.

The Sheriff and Emergency Government monthly reports were next on the Agenda.

Sheriff Rickaby presented his monthly report. He informed the Committee the month of December was a quiet month for the department recording 43 incident complaint reports, 17 accident investigations, 17 jail bookings and releases, 48 citations and 57 calls for 911 received. Fines and revenues totaled \$14,641. He showed a three-year review for 2014, 2015 and 2016 statistics.

Rickaby updated the Personnel Committee on the Study Committee for Volunteer Firefighter and Emergency Medical Technician Shortages. He passed out a letter showing proposed requested changes to Legislation.

Rickaby complimented Deputy Ben Neuens and Deputy TJ Peterson for quickly resolving a robbery resulting in the recovery of stolen property and large sum of money.

Chairwoman Bomberg commended Chief Deputy David Gribble for a letter she received from the State of Wisconsin Department of Military Affairs Division of Emergency Management saying he has continued to do excellent work as the Emergency Management Director for Florence County and Teresa Erler, Northeast Region Director, recommends the EMPG and EPCRA grant reimbursements.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Sheriff and Emergency Government monthly reports as presented. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to approve the Sheriff and Emergency Government's monthly bills and recommend to Audit and Budget. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Johnson, seconded by Supervisor Theer to adjourn to Closed Session Pursuant to the following:

- WI State Stat. §§ 19.85(1)(c) and (e) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to strategize with compliance of the Department of Labor rules.

A roll call vote was taken and all members voted Aye. Motion carried.

Moved by Supervisor Kelley seconded by Supervisor Johnson to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. Ayes: Four (4). Nays: None (0). Motion carried.

There being no further business and on a motion made, seconded, and carried, the meeting was adjourned.

Respectfully submitted,

Donna Trudell  
County Clerk