

Information Technology Committee

06/18/2014

Present: JoAnne Friberg, Jen Steber, Ed Wenger, Susan Theer, Larry Neuens, and Pat Smith

Others: Joe Bestor, Finance Manager

The meeting was called to order by Steber at 4:00 PM.

Roll Call noted all members were present.

Wenger nominated Steber as IT Committee Chairperson. No further nominations were made. Motion by Neuens, seconded by Wenger, the Committee voted unanimously to close nominations and a unanimous ballot was cast for Steber as Chairperson.

Wenger nominated Neuens as Vice Chairperson. No further nominations were made. Motion by Wenger, seconded by Smith, the Committee voted unanimously to close nominations and a unanimous ballot was cast for Neuens as Vice Chairperson.

Motion by Friberg, seconded by Smith, the agenda was unanimously approved as posted.

Motion by Wenger, seconded by Smith, the minutes of the 03/26/2014 meeting were unanimously approved.

Discussion/Action with review of the current bills as presented and recommend to Audit and Budget Committee for approval:

Current bills were presented and after discussion a motion was made by Wenger, seconded by Neuens, the Committee voted unanimous to approve the bills as presented and forward to Audit and Budget for payment.

NEW BUSINESS

Information Technology CY2015-2020 Budget Plan: At the request of the Finance Department, Steber prepared and presented a CY2015-2025 capital improvement plan related to the Data Center. After review and discussion, a motion was made by Wenger, seconded by Smith to approve the Capital Improvement Plan and forward to Audit and Budget for consideration.

CY2015 Budget: J.Steber presented the proposed CY2015 Information Technology Budget. It was noted that costs included in the CIP were included in the CY2015 budget request in the event the CIP was not ready or considered as part of the CY2015 budget process. Steber expressed the importance of updating the Data Center (handout provided), noting that significant updates have not been performed since the inception of the Data Center in CY2005. The age of the Data Center is showing through more frequent maintenance needs. Subsequent updates will be planned every 5-years through the CIP process. Total budget requests in subsequent years (2016-2019) will be significantly reduced with the updates proposed in the CY2015 budget request/plan. Motion by Wenger, seconded by Neuens, the IT Committee unanimously approved the CY2015 budget and recommended to the A&B Committee for consideration/approval.

Old Business:

CY2014 Project and Budget Update: Steber and Smith explained the updates performed at the Resource Center building and applicable wiring and switch updates performed at the Courthouse. Due to

the age of the replaced equipment and other failures, the updates should significantly improve data center traffic and network identification. Furthermore, the Resource Center is now equipped with a more appropriate wireless connection which will allow all levels of the Building to access as necessary. The primary purpose of the wireless access is for Emergency Management needs (EOC—Lower Level Conference Room).

Data Center Updates: See above.

Committee Concerns/Future Agenda Items: None

Adjourn: Motion by Wenger, seconded by Neuens. The meeting was adjourned.

Next Meeting: Monday, September 22, 2014 at 4:00p.m.

CIP—Capital Improvement Plan
EOC—Emergency Operations Center
CY—Calendar Year