

Information Technology Committee

03/26/2014

Present: JoAnne Friberg, Jen Steber, Ed Wenger, Don Gardner, and Pat Smith Excused: Larry Neuens
Others: Rich Wolosyn

The meeting was called to order by Steber at 4:00 PM.

Roll Call noted members present with Neuens being excused.

Motion by Wenger, seconded by Gardner, the agenda was unanimously approved as posted.

Motion by Friberg, seconded by Wenger, the minutes of the 10/29/2013 meeting were unanimously approved.

Discussion/Action with review of the current bills as presented and recommend to Audit and Budget Committee for approval:

Current bills were presented and after discussion a motion was made by Wenger, seconded by Smith, the Committee voted unanimous to approve the bills as presented and forward to Audit and Budget for payment.

NEW BUSINESS

Information Technology Use Policy: Rich Wolosyn presented a project proposal which will allow field contractors to input data directly to the specific system through the use of a tablet—reducing Department data entry and allowing contractors the ability to transfer data directly to their invoicing program. The tablets would be purchased through Zoning and Land Information. Current policy language limits access to County IT resources to employees only. The tablets would not have access to the County network. Tablets would be replaced by the contractor if lost or damaged. Wolosyn noted a use agreement would be drafted for contractors which will cover specific uses, and damage/replacement obligation. After discussion, a motion was made by Wenger, seconded by Gardner and unanimously approved to allow Wolosyn and J.Steber to amend current IT policy language specific to contractor usage and forward to Audit and Budget for review and approval.

Discussion was held re: Social Media in County Government specifically, Facebook. J.Steber noted copies of other County policies had been forwarded to the County Clerk's office and reviewed by Corporation Counsel; however, no policy has been formalized. It is understood that some offices have active Facebook pages and ongoing and consistent monitoring should occur by the Department Head to ensure appropriate posts.

CY2014 Project Updates: J.Steber noted the transceiver project will move forward at the end of March with additional projects to follow as outlined in the CY2014 budget and as allowed through collaboration of other Departments.

Information Technology Bonding (if applicable): This item was tabled due to lack of need. J.Steber will present a five-year plan as part of the next budget cycle.

Data Center Updates: Wolosyn and Smith discussed the County's Cloud access (VPN) and the desire to add additional programs for access. Motion by Wenger, seconded by Smith, the Committee voted

unanimously to pursue the addition of VPN programs and updating of current programs for full functionality.

Old Business:

None

Committee Concerns/Future Agenda Items: None

Adjourn: Motion by Wenger, seconded by Smith. The meeting was adjourned.

Next Meeting: TBD