

Information Technology Committee
Meeting Minutes
12/15/2020

Present: Ed Kelley, Joe Mills, Susan Theer, Pat Smith (NV), Donna Liebergen (NV)

Order: The meeting was called to order by E.Kelley at 3:45PM.

Roll: Roll Call noted those members present with Susan Theer being seated at 3:46p.m.

Agenda: Motion by J.Mills, seconded by E.Kelley, the agenda was unanimously approved as posted.

Minutes: Motion by J.Mills, seconded by E.Kelley, the minutes of the 10/15/2020 meeting were unanimously approved.

Susan Theer was seated at 3:46p.m.

Election Security Subgrant-Security Assessment Progress: Kevin Thomas, President of Achilles Shield, Inc., (*attending virtually via Microsoft Teams*) provided a summary of the security assessment work along with findings and recommendations. Motion by Theer, seconded by Mills, the Committee voted unanimously to accept the report and recommendations and requested a future standing agenda item related to the work plan.

Financial Report—J.Steber provided a YTD Financial Report. Motion by Mills, seconded by Theer, the Committee unanimously approved the YTD Financial Report as submitted.

J.Steber also shared a summary of expenses related to the Security Assessment Grant noting that remaining funds will be used to remedy some findings and related recommendations before year-end. Unused funds, though unlikely, will be returned to the State.

Committee Concerns/Future Agenda Items: None

Adjourn: Motion by J.Mills, seconded by S.Theer. The meeting was adjourned.

Next meeting: Thursday, December 17, 2020 at 4:15p.m.

NV: Non-Voting Committee Member