

**Information Technology Committee**  
**Meeting Minutes**  
**11/03/2021**

**Present:** Ed Kelley, Joe Mills, Susan Theer, Donna Liebergen (NV), Pat Smith (NV)

**Others:** Kelly Sleeter (Zoning Administrator)

**Order:** The meeting was called to order by E.Kelley at 4:15PM.

**Roll:** Roll Call noted all members present.

**Agenda:** Motion by S.Theer, seconded by J.Mills, the agenda was unanimously approved as posted.

**Minutes:** Motion by J.Mills, seconded by S.Theer, the minutes from the 8/12/21 meeting were unanimously approved.

**Financial Report**—J.Steber provided a YTD Financial Report. Motion by Mills, seconded by Theer, the Committee unanimously approved the YTD Financial Report as submitted.

**2021 Data Center Project Update**—J.Steber provided a verbal reported related to data center project updates noting continued work to meet identified items within the security assessment including VPN-MFA (Multi-factor Authentication) and upcoming email changes.

**Information Technology Demand**—J.Steber outlined the overall expenses paid YTD to technology vendor, Teck Solutions—noting the importance of viewing total disbursements between labor, equipment, and special projects.

**County Financial System Project**—J.Steber noted the Audit and Budget Committee recently assigned the IT Coordinator to review, gather, and provide a recommendation for a new County Financial System. Due to internal factors, this project will be requested for reassignment at the November Audit and Budget meeting. J.Steber expressed the importance of moving forward to recognize significant efficiencies in County financial operations.

**Committee Concerns/Future Agenda Items:** K.Sleeter noted his efforts to provide a modernized audio/visual alternative for meetings, interviews, etc. which will enhance the quality of meetings for those attending virtually. Funding for the project will come from Buildings and Grounds.

**Adjourn:** Motion by S.Theer, seconded by J.Mills, the meeting was adjourned.

*NV: Non-Voting Committee Member*