

**Information Technology Committee**  
**Meeting Minutes**  
**10/18/2022**

**Present:** Rich Wolosyn, Susan Theer, Pat Smith (NV), Donna Liebergen (NV), Eric Printz, Kelly Sleeter and Jessie Lindeman

**Order:** The meeting was called to order by Chairman Wolosyn.

**Roll:** Roll Call noted Joe Mills is not present.

**Agenda:** Motion by S. Theer, seconded by R. Wolosyn, and voted to approve the agenda as posted.

**Minutes:** Motion by S. Theer, seconded by R. Wolosyn, and voted to approve the minutes from the 09/20/22 meeting.

**Financial Report—** A report of bills paid since the last meeting was presented for review.

**County Website Layout –** A packet of site ideas from Konect was presented. The committee agreed our site could use some updating.

A motion was made by S. Theer, seconded by R. Wolosyn, and voted to allow the IT Coordinator to work with the administrators to come up with a plan and pricing and present it to the Committee.

**Social Media Archiving –** The County is now using social media in different areas. Would like to look into companies that can assist with archiving in the event there is an open records request to ensure we are able to retrieve information.

A motion was made by S. Theer, seconded by R. Wolosyn, and voted to look into options and bring back to committee.

**IT Policy –** A copy of the IT Policy was presented for everyone to review. The policy does need a bit of updating and it will also change when Tyler Technologies is implemented. The IT Coordinator will begin the updating process and present for approval when complete.

**Information Technology Update—** Currently working on the 2023 budget, a preliminary budget will be presented at our next meeting. It was brought to my attention that Empower may have an issue with Gary (Coleman Engineering) having access to the server. R. Wolosyn asked D. Liebergen to do some follow up to determine what is going on.

**Information Technology Update:** All is going well with IT right now. The Tyler Technology project is under way and on track.

**Committee Concerns/Future Agenda Items: Information Technology Coordinator replacement process.**

Nothing at this time.

**Adjourn:** R. Wolosyn adjourned the meeting.

Next Meeting: November 15, 2022 at 4:00pm

*NV: Non-Voting Committee Member*