

Information Technology Committee
10/14/2015

Present: JoAnne Friberg, Jen Steber, Ed Wenger, Susan Theer, Larry Neuens. Pat Smith was excused.

The meeting was called to order by Steber at 4:05 PM. Roll Call noted members present and Pat Smith being excused and Ed Wenger absent (later seated at 4:07p.m.).

Motion by Theer, seconded by Neuens, the agenda was unanimously approved as posted.

Motion by Theer, seconded by Neuens, the minutes of the 07/14/2015 meeting were unanimously approved.

Ed Wenger was seated at 4:07p.m.

Discussion/Action with review of the current bills as presented and recommend to Audit and Budget Committee for approval:

Current bills were presented and after discussion a motion was made by Neuens, seconded by Theer, the Committee voted unanimous to approve the bills as presented and forward to Audit and Budget for payment.

NEW BUSINESS

Data Center Grounding: J.Steber noted an unplanned grounding project that occurred with the approval of Buildings and Grounds due to three lightning strikes causing damage to the data center and equipment. The project consisted of new fiber and ground cables as well as a grounding panel on the data center. Van Ert Electric will complete the project by November 12.

Emergency Management: As a result of the recent Emergency Management exercise, two MOU's were determined as IT needs. Steber shared draft MOU's with the Committee for Technical Services (Teck Solutions) and a work-in-progress MOU with NWTC. Steber will work with NWTC re: further details of its computer lab located at Florence Schools. Motion by Wenger, seconded by Theer, the Committee voted unanimous to approve the MOU for Technical Services and forward to the appropriate Committee for approval. These MOU's will be renewed annually.

Security Gap Analysis: J.Steber shared information related to a Security Gap Analysis of IT infrastructure, specific to Health, Human Services, and IT. Due to planned projects in CY2016, the analysis will be reviewed again as part of the CY2017 IT budget and need. The gap analysis identifies areas of security risk and system improvement recommendations.

OLD BUSINESS

Data Center Updates: No updates

Committee Concerns/Future Agenda Items:

- Discussion occurred regarding Information Technology back-up in the absence of the Coordinator. This will be a future agenda item.
- Discussion occurred surrounding electronic waste. Steber will follow-up with the school and M. Dagostino (Maintenance) regarding proper disposal and allowable sites.
- Follow up will occur surrounding the new Courthouse Generator and what can be expected in the event of a power outage.
- Follow up will occur surrounding the insurance claim status of the storm damage.

Adjourn: Motion by Wenger, seconded by Neuens. The meeting was adjourned.

Next Meeting: Tuesday, January 12, 2016 at 4:00p.m.