

Information Technology Committee
Meeting Minutes
08/05/2020

Present: Ed Kelley, Joe Mills, Susan Theer, Donna Liebergen (NV), Pat Smith (NV)

Others: Jen Steber

Order: The meeting was called to order by E.Kelley at 4:40PM.

Roll: Roll Call noted all members were present.

Agenda: Motion by J.Mills, seconded by S.Theer, the agenda was unanimously approved as posted.

Minutes: Motion by S.Theer, seconded by J.Mills, the minutes of the 07/16/2020 meeting were unanimously approved.

2021 Proposed IT Budget and Capital Improvement Plan (CIP) Request:

J.Steber presented the 2021 CIP Request and 2021 Proposed IT Operating Budget along with the detail to support the requests. It should be noted that the CIP Request is separate from the 2021 IT Budget Operating budget (not inclusive). Motion by J.Mills, seconded by S.Theer, the Committee voted unanimously to approve the 2021 CIP request and 2021 Operating Budget and forward to the Audit and Budget Committee for review and approval.

Election Security Subgrant:

Grant Award:

J.Steber noted informal notice was received by Donna Trudell, County Clerk, that the Security Election Grant was approved in the amount of \$36,121.70.

J.Steber noted that recommendations resulting from the security assessment would need to be addressed in future budgets and planning years, specifically noting that the grant dollars would not cover all anticipated assessment findings and ongoing maintenance would be required.

Motion by S.Theer, seconded by J.Mills, the Committee voted to accept the grant dollars and proceed with the security assessment.

Work Proposal: J.Steber noted the previous action through the Bid opening which authorized J.Steber and P.Smith to review bids, conduct reference checks, and award based on the best interest of the County and within the grant allowance. No further action was taken.

Committee Concerns/Future Agenda Items: None

Adjourn: Motion by J.Mills, seconded by S.Theer. The meeting was adjourned.

Next meeting: Thursday, October 15, 2020 at 4:15p.m.

NV: Non-Voting Committee Member