

Information Technology Committee
Meeting Minutes
07/25/19

Present: Ed Kelley, Susan Theer, Donna Liebergen (NV) Excused: Pat Smith (NV), Joe Mills Others: Jen Steber

Order: The meeting was called to order by Kelley at 4:15 PM.

Roll: Roll Call noted those members present with Pat Smith and Joe Mills being excused.

Agenda: Motion by S.Theer, seconded by E.Kelley, the agenda was unanimously approved as posted.

Minutes: Motion by S.Theer, seconded by E.Kelley, the minutes of the 05/30/19 meeting were unanimously approved.

Discussion/Action with review of the current bills as presented and recommend to Audit and Budget Committee for approval: Current bills were presented and a motion was made by S.Theer, seconded by E.Kelley, and the Committee voted unanimously to approve the bills as presented and forward to Audit and Budget for payment.

Social Media Archiving: J.Steber provided information related to social media archiving for County Facebook accounts. Motion by S.Theer, seconded by E.Kelley, the Committee voted unanimously to have Steber obtain further information related to social media archiving and report back to the Committee at its next meeting.

2020 IT Proposed Budget: J.Steber provided a written budget as proposed for CY2020 noting specific projects planned for CY2020. Motion by S.Theer, seconded by E.Kelley, the CY2020 budget was approved as presented and forwarded to Audit and Budget for consideration.

Data Center Project Updates: J.Steber provided a verbal overview of completed, in-progress, and pending data center projects with anticipated completion of all projects by late Summer/Fall 2019.

IT Controls Review Update: J.Steber noted work proposed in the CY2020 budget as proactive measures to security compliance which will not require the allowed carryover funds to be used in CY2019 for the Controls Review. Motion by E.Kelley, seconded by S.Theer, the Committee voted unanimously to amend the CY2020 budget proposal to include the Controls Review which will begin in late CY2020 with an expected completion date in CY2021 and alert Audit and Budget to the necessary CY2021 budget item for planning purposes.

Committee Concerns/Future Agenda Items: Social Media Archiving and Data Center Project Updates

Adjourn: Motion by S.Theer, seconded by E.Kelley. The meeting was adjourned at 4:53p.m.

Next meeting: Thursday, October 24, 2019 at 4:15p.m.

NV: Non-Voting Member