

**Information Technology Committee**  
**Meeting Minutes**  
**07/16/2020**

**Present:** Ed Kelley, Joe Mills, Susan Theer, Donna Liebergen (NV)

**Excused:** Pat Smith (NV)

**Others:** Jen Steber

**Order:** The meeting was called to order by E.Kelley at 4:15PM.

**Roll:** Roll Call noted those members present and Pat Smith being excused.

**Agenda:** Motion by S.Theer, seconded by J.Mills, the agenda was unanimously approved as posted.

**Minutes:** Motion by J.Mills, seconded by S.Theer, the minutes of the 05/21/2020 meeting were unanimously approved.

**Discussion/Action with review of the current bills as presented and recommend to Audit and Budget**

**Committee for approval:** Current bills (Jun-Jul2020) were presented. Motion by S.Theer, seconded by J.Mills, the Committee voted unanimously to approve the bills as presented and forward to Audit and Budget for payment.

**2020 Financial Report:** J.Steber provided a written financial report.

**Expanding County Bandwidth:** Motion by Susan Theer, seconded by J.Mills, the Committee voted unanimously to approve expanding the County bandwidth through Peninsula Fiber Network (PFN) from 25x25 to 75x75 due to increased demand. This is a non-budgeted expense. J.Steber noted other internal traffic changes may be made to increase operational efficiencies.

**Data Center Update:** J.Steber provided a verbal report noting a recent meeting held with Teck Solutions and the Sheriff's Office to discuss upcoming data center needs.

**Election Security Subgrant:** Motion by J.Mills, seconded by S.Theer, the Committee voted unanimously to approve the Security Subgrant application and RFP language. The RFP selection process will be contingent upon receiving the requested grant dollars.

**Committee Concerns/Future Agenda Items:** None

**Adjourn:** Motion by S.Theer, seconded by J.Mills. The meeting was adjourned.

**Next meeting: Wednesday, August 5<sup>th</sup> at 4:15pm. (Bid Opening and Committee Meeting)**

*NV: Non-Voting Committee Member*