

**Information Technology Committee**  
**Meeting Minutes**  
**05/21/2020**

**Present:** Ed Kelley, Susan Theer, Donna Liebergen (NV), Pat Smith (NV) Others: Jen Steber

**Order:** The meeting was called to order by J.Steber at 4:15PM.

**Roll:** Roll Call noted those members present and J.Mills being excused.

**Election of Chairperson:** S.Theer nominated E.Kelley as the Committee Chairperson. J.Steber called for nominations three times. With no further nominations, S.Theer made a motion, seconded by E.Kelley, to close nominations and a unanimous ballot was cast for E.Kelley. All ayes.

The meeting was turned over to Committee Chairperson E.Kelley.

**Election of Vice Chairperson:** Susan Theer nominated Joe Mills as the Committee Vice Chairperson. J.Steber called for nominations three times. With no further nominations, Susan Theer made a motion, seconded by E.Kelley to close nominations and a unanimous ballot was cast for J.Mills. All ayes.

**Agenda:** Motion by S.Theer, seconded by E.Kelley, the agenda was unanimously approved as posted.

**Minutes:** Motion by S.Theer, seconded by E.Kelley, the minutes of the 01/23/2020 meeting were unanimously approved.

**Discussion/Action with review of the current bills as presented and recommend to Audit and Budget Committee for approval:** Current bills (Jan2020-May2020) were presented. Motion by S.Theer, seconded by E.Kelley, the Committee voted unanimously to approve the bills as presented and forward to Audit and Budget for payment.

**2019 Year-End Financial Report:** J.Steber provided a written year-end financial report (informational only).

**2020 Financial Report:** J.Steber provided a written financial report. J.Steber noted a switch replacement (not budgeted) that would be turned into the insurance company due to power surge damage.

**Committee Concerns/Future Agenda Items:** None

**Adjourn:** Motion by S.Theer, seconded by E.Kelley. The meeting was adjourned.

**Next meeting: Thursday, July 16, 2020 at 4:15pm.**

*NV: Non-Voting Committee Member*