

Information Technology Committee

05/14/2018

Present: Susan Theer, Ed Kelley, Joe Mills, Donna Leiberger Excused: Pat Smith Others: Jen Steber

The meeting was called to order by Steber at 4:15 PM. Roll Call noted those members present with P.Smith being excused.

Election of Committee Chairperson: Ed Kelley nominated Susan Theer as the Committee Chairperson. Nominations were called for three times. With no further nominations, Ed Kelley made a motion to close nominations and a unanimous ballot was cast for Susan Theer. Motion was seconded by J.Mills and the Board voted unanimously to approve.

The meeting was turned over to Committee Chairperson S.Theer.

Election of Committee Vice Chairperson: Susan Theer nominated Ed Kelley as the Committee Vice Chairperson. Nominations were called for three times. With no further nominations, Susan Theer made a motion to close nominations and a unanimous ballot was cast for Ed Kelley. Motion was seconded by J.Mills and the Board voted unanimously to approve.

Motion by E.Kelley, seconded by J.Mills, the agenda was unanimously approved as posted.

Motion by E.Kelley, seconded by S.Theer, the minutes of the 02/01/18 meeting were unanimously approved.

Discussion/Action with review of the current bills as presented and recommend to Audit and Budget Committee for approval:

Current bills were presented and after discussion a motion was made by E.Kelley, seconded by S.Theer, the Committee voted unanimous to approve the bills as presented and forward to Audit and Budget for payment.

NEW BUSINESS:

Email System Update: J.Steber noted the County's new email system (Office 365) was implemented without issues. The new email system will eliminate the need for a physical server and maintenance.

OLD BUSINESS:

Phone System Update J.Steber updated the Board on the phone system noting the project has yet to reach full completion. J.Steber addressed concern about the 911 connectivity indicating daily contact is being made with Ring Central to rectify the issue. All Courthouse users will be alerted about the 911 connectivity (National Dispatch Center vs. direct Local connection). J.Steber will also make contact with other area businesses using Ring Central to alert them of the same issue (if unknown). Motion by E.Kelley, seconded by S.Theer, the Committee voted unanimously to have J.Steber continue efforts to ensure a resolution to the 911 problem. A meeting will be called sooner should resolution not be met in a favorable manner.

Data Center Updates: J.Steber noted that annual maintenance will be conducted throughout the rest of the year; however any major projects have been completed (minus phone system 911 issue) based on the 2018 approved budget.

Committee Concerns/Future Agenda Items: 911 System

Adjourn: Motion S.Theer, seconded by E.Kelley. The meeting was adjourned.

Next meeting: Thursday, August 9, 2018 at 4:15p.m. (or as determined by J.Steber, whichever is earlier).