

Information Technology Committee

02/01/2018

Present: Susan Theer, Ed Kelley, and Ed Wenger Excused: Pat Smith and Donna Liebergen Others: Jen Steber

The meeting was called to order by Steber at 4:00 PM.

Roll Call noted those members present with Smith and Liebergen being excused.

Motion by E.Wenger, seconded by S.Theer, the agenda was unanimously approved as posted.

Motion by E.Kelley, seconded by S.Theer, the minutes of the 10/30/17 meeting were unanimously approved.

Discussion/Action with review of the current bills as presented and recommend to Audit and Budget Committee for approval:

Current bills were presented and after discussion a motion was made by E.Kelley, seconded by S.Theer, the Committee voted unanimous to approve the bills as presented and forward to Audit and Budget for payment.

NEW BUSINESS:

2018 Phone Project-Capital Improvement Program: J.Steber shared a written report. Motion by E.Wenger, seconded by S.Theer, the Committee voted unanimous to forward the report to the Audit and Budget Committee for consideration and approval.

2018 Financial Report: J.Steber shared a written report. Motion by E.Kelley, seconded by S.Theer, the Committee voted unanimously to approve the report as submitted.

2018 Project Review: J.Steber provided a written 2018 project review noting the next project, email system update, to begin in late February with full implementation by mid-March 2018.

Committee Concerns/Future Agenda Items: J.Steber noted the 2017 IT Budget surplus. Members of the Committee suggested the Audit and Budget Committee consider the surplus for the Capital Improvement Fund.

Adjourn: Motion E.Kelley, seconded by S.Theer. The meeting was adjourned.

Next meeting: Thursday, May 10, 2018 at 4:00p.m.