Florence County, Wisconsin
Deputy County Treasurer

The County of Florence, Wisconsin invites applications for a Part-time Deputy Treasurer

Position Summary: This position is under the direction of the County Treasurer. A full job description is available at the County's website http://www.florencecountywi.com or by contacting the County Clerk's office.

Education & Experience: High School degree or GED. Experience with cash receipting & money handling. Understanding of legal descriptions, assessment and taxation preferred. Excellent communication skills, self-motivated, detail oriented, and the ability to prioritize and handle multiple projects are essential. Microsoft Office proficient.

Compensation information:

FLSA Status:	Flexible (21 hours/per week, Mon - Fri) Non-Exempt
Reference Rate:	$18.00/hour (minimum)
Fringe Benefits:	Includes participation in Wisconsin Retirement System & prorated paid time-off benefits

The Florence County Employment Application form is required and can be downloaded at the County's website or by contacting the County Clerk's office. Applications accepted until position filled and can be submitted to the County Clerk by email to: dtrudell@florencecountywi.gov , regular mail, or by delivery to the Clerk's office at 501 Lake Avenue, Suite 241.

Florence County Clerk/Administrative Coordinator
P.O. Box 410
Florence, WI 54121