



# Florence County Health Department

501 Lake Ave PO Box 410 Florence, Wisconsin 54121 715-528-4837  
A.Seibold, RN, MS Health Officer/Director



## Transient Retail Food Establishment License Application

Wis. Stat. ch. § 97.30

To receive a license, send the completed application and fee(s), **check or money order, payable to the FLORENCE COUNTY HEALTH DEPARTMENT**, to the above address. Incomplete information may delay processing your application. **Type or Print Only.**

Establishment Information	
Establishment Name	Establishment Email Address
Establishment Street Address, City, State and Zip Code	Establishment Telephone ( )

Legal Licensee Information	
Legal Licensee (name of sole proprietor, LLC, INC. etc.)	Legal Licensee Email Address
Legal Licensee Street Address, City, State and Zip Code	Legal Licensee Telephone ( )

Contact Information (if different than above, if same as above- leave blank)	
Contact Name	Contact Title
Contact Phone Number	Contact Email Address

Check appropriate category for each of the following section.

### Transient Retail Food Establishment

	<u>License Fee</u>
<input type="checkbox"/> Transient Retail- Prepackaged	<b>\$55.00</b>
<input type="checkbox"/> Transient Retail- Non TCS (final product <b>does not</b> require temperature control)	<b>\$95.00</b>
<input type="checkbox"/> Transient Retail- TCS (final product <b>does</b> require temperature control)	<b>\$200.00</b>
<input type="checkbox"/> Transient Retail- Operator licensed in another Wisconsin county	<b>\$80.00</b>

**\*Transient units can only operate in conjunction with a special event (fairs, farmers markets, sporting events, etc.)**

**Units on a private well will require an annual bacteriological water sample: \$40 (FCHD staff can collect the sample)**

Information requested on this application must be provided to obtain a retail food establishment license. Personal identifiable information you provide may be used for purposes other than that for which it was collected. Wis. Stat § 15.04 (1)(m). Licenses are not transferable between persons or locations. Licenses expire annually on June 30<sup>th</sup>; unless issued after April 1<sup>st</sup>, which will expire on June 30<sup>th</sup> of the following year. A late fee will apply to establishments that fail to meet license renewal deadline. The license fee is not prorated for partial license years.

An operating without a license fee will be issued for all facilities that are operating without a current license.

Within **30 days** after receiving a complete application for a license, the department or its agent shall either approve the application and issue a license or deny the application. If the application for a license is denied, the department or its agent shall give the applicant reasons, in writing, for the denial.

Your signature below will acknowledge that you have received a copy of the code or information as to where to obtain a copy and will comply with all applicable Wisconsin Administrative Code(s). and you wish to apply for a Retail Food Establishment license under Wis. Stat § 97.30.

**SIGNATURE- APPLICANT**

**DATE SIGNED**

**Total Amount Enclosed (include water fee, if applicable): \$ \_\_\_\_\_**

Note: Please check with your local municipality regarding zoning or other land use restrictions.