

ADRC of Florence County Governing Board – Meeting Minutes

Wednesday, January 25, 2023

Call to Order & Roll Call

The meeting was called to order by the Chair.

Present: Jeanette Bomberg, Lisa Broulliette, Janice Gehlhoff, Warren Soderberg, Holly Stratton, Rich Wolosyn

Excused: Ann-Marie Frankini

Absent: Barb Chiamulera, Chad Hedmark, and Richard Holmstrom

Also attending: Tiffany White – ADRC Director

Approval of Agenda

Motion to approve the agenda, Wolosyn/Stratton. Carried.

Welcome New Governing Board Member

White explained that previous ADRC Governing Board Chair, Susan Theer, had reached her term limit in December. White expressed appreciation for Theer's time and leadership on the board, and welcomed new ADRC Governing Board Chair, Jeannette Bomberg, who was appointed to replace her.

Approval of Minutes of October 26, 2022 public hearing/meeting

Motion to approve minutes of the October 26, 2022 public hearing and meeting, Gehlhoff/Soderberg. Carried.

Approval of Bills

Motion to approve bills from November, December & January, Wolosyn/Gehlhoff. Carried.

Advocacy and Comments from the Public

White informed board members of the upcoming Disability Advocacy Day of Action in Madison and let them know she could provide information to any individual interested in knowing more.

ADRC/OAA Program Staffing

Letter of Resignation – EBS/DBS (last day: 2/10/2023)

White explained that a letter of resignation was received from Jan Jonet, the Elderly & Disability Benefit Specialist with a planned last day of February, 10, 2023. Motion to accept the resignation with regrets and with thanks for her many years of service, Stratton/Soderberg. Carried.

Approval to advertise/hire for EBS/DBS

Motion to advertise and hire for the EBS/DBS position, Wolosyn/Stratton. Carried.

Approval to hire for Casual Call In position(s)

White explained that even though no advertising had been done for the position, two people have recently come in and completed applications for the casual call in role.

White will need to advertise for the position before any hiring can be done. Motion to advertise and hire for the casual call in positions, Stratton/Gehlhoff. Carried.

Update on open I&A/DCS combined position

White explained that there were only two applications the last time the job was posted. No interviews were held with those applicants and the position remains open and advertised at this time.

Approval of job descriptions with significant changes

White explained that the County Clerk requested that job descriptions be reviewed/updated. All ADRC job descriptions had some changes. Most changes were minor or to align formatting/verbiage across the job descriptions. However, some had more substantial changes, so those were reviewed. Motion to approve the job description changes as revised and to provide them to County Clerk as requested, Soderberg/Gehlhoff. Carried.

Director's Report

White provided the following updates:

- White is part of the Florence County Opioid Settlement Taskforce.
- ADRC plans to do a trip to a Timber Rattler's game again this spring since the game we had tickets for in the fall was cancelled due to rain.
- Working through year end processes.
- Have VITA tax contact again for referrals for customer's needing assistance with tax preparation.

Board Member Comments and/or Identification of Future Agenda Items

None.

Next Meeting Date/Time

The next ADRC Governing Board meeting was set for March 29, 2023 at 5:30 p.m.

Adjournment

The meeting was adjourned by the Chair.

Respectfully Submitted,

Tiffany White, Director