



***** AMENDED *** AGENDA**

**Florence County Human Services Department
November Board Meeting
WEDNESDAY, NOVEMBER 3, 2021 AT 5:00PM
Florence County Courthouse, Second Floor Conference Room**

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Approval of August 12, 2021 (Board Meeting), September 1, 2021 and October 5, 2021 (Interview Committee) minutes—Discussion/Action.
5. Appoint Board Members J.Dunkel, E.Kelley, and C.Nichols for a term January 2022-December 2024—Action
6. Accept the Resignation of the Accounting Assistant effective November 26, 2021—Action
7. Approval to recruit and replace the Human Services Accounting Assistant—Action
8. Approve updated Accounting Assistant Position Description and recommended pay grade reclassification—Action
9. Reports
 - a. Financial Reports
 - i. August-October 2021 Expenditures-Action
 - ii. County Finance System—Discussion
 - b. Unit Reports
 - i. Child and Family Unit-Discussion
 1. Families First
 2. Youth Assessment and Screening Instrument (YASI)
 - ii. Community Services Unit-Discussion
 1. Intoxicated Driver Program-Site Review
 2. Intoxicated Driver Program Assessment Fee Adjustment--Action
 - iii. Northern Income Maintenance Consortium-Discussion
 1. Economic Support Specialist
 2. Consortium Update
 - iv. Housing and Wisconsin Home Energy Assistance Program (WHEAP)-Discussion
 1. Contract Activity Year-to-Date Report-Discussion
 2. Approval to contract with ESI to administer WHEAP for the 2021-2022 Heating Season—Action

10. Directors Report—Discussion
11. Adjourn to Closed Session pursuant to Wis. State Stat. §§ 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss the Accounting Assistant position and organizational model.
12. Adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.
13. Board Member Comments for Future Agenda Items
14. Adjourn

Next Meeting:

- a. Thursday, January 27, 2022 at 5:00pm

If you have any special needs or you require special accommodations, please contact Jen Steber at 715.528-3470 or write to her at the department. Please contact the Department at least 24 hours prior to the scheduled meeting date.

NOTICE OF POSSIBLE QUORUM: Please be advised that it is possible that a quorum of other Florence County Committees, may be in attendance. It is not intended for this meeting to include any other committee other than the Human Services Board unless specifically posted as such. Please be advised that there will not be any formal discussion or any official action taken of any pending or future matters pertaining to Florence County under the authority of any committee at this meeting other than the Human Services Board.