

OFFICE OF THE COUNTY CLERK
Donna Trudell, County Clerk
FLORENCE COUNTY BOARD OF SUPERVISORS
Sherry Johnson, Committee Chair

Personnel Committee Members – Matt Brunette, Chad Hedmark, Joe Mills, and Fran Modschiedler

PLEASE NOTE: If you have any special needs or if you require special accommodations call 715-528-3201 or write P.O. Box 410, Courthouse, Florence, Wisconsin 54121

The Florence County Personnel, Law Enforcement, Emergency Management, and EMS Committee will hold their regular monthly meeting at the Courthouse in Florence, Wisconsin.

DATE: Thursday – June 6, 2024

TIME: 6:00 P.M.

PLACE: 2nd Floor Conference Room

AGENDA

1. Call to order
2. Roll call
3. Approval of Agenda
4. Approve minutes for May 2 and May 16, 2024 meetings
5. Discussion and/or action RE: Approval of Child Supports bills and recommend to Audit and Budget
6. Discussion and/or action RE: Approve **date for July Personnel** meeting due to 4th of July on the 1st Thursday.
7. Discussion and/or action RE: Revisit the purpose of Employee Breaks
8. Discussion and/or action RE: Approve Human Service Finance Manger job description and wage review
9. Discussion and/or action RE: Approval to accept the resignation of Human Services Program Assistant-Knoll. Last day of employment is August 23, 2024. Human Services Director is seeking applications and will interview.
10. Discussion and/or action RE: Approval to accept the resignation of ADRC Dementia Care Specialist/Information Assistant - Oman. Last day of employment was May 24, 2024. ADRC Director is seeking applications and will interview.
11. Discussion and/or action RE: Approval to add language and correct calculation for 42-hour employees in PTO Policy. The correction will be attached to the minutes and sent to all employees.

12. Discussion and/or action RE: Approval to offer employment to summer LTE Watercraft Inspector position to Candidate #1 as recommended by the Land Conservation Committee.
13. Discussion RE: Sheriff monthly report
14. Discussion and/or action RE: Approval to extend a conditional offer of employment pending any further testing requirements to Candidate #1 for Jail Correction Officer/Dispatch position.
15. Discussion and/or action RE: Approval of Sheriff's and Emergency Government's monthly bills and recommend to Audit and Budget
16. Discussion RE: Emergency Management monthly report
17. Discussion and/or action RE: Approve Assistant EMS Coordinator- McGuire to extend her resignation time from May 31, 2024 until July 11, 2024.
18. Discussion and/or action RE: Approve revised Assistant EMS Coordinator job description
19. Discussion and/or action RE: Approve revised EMS Coordinator job description
20. Adjourn to Closed Session pursuant to;
 - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discussion with Sheriff, Chief Deputy, and EM Coordinator.
 - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discussion on Salary and Exempt positions.
21. Adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session
22. Committee concerns for future agenda items
23. Adjourn

Respectfully submitted,
Donna Trudell,
County Clerk

NOTICE OF POSSIBLE QUORUM: Please be advised that it is possible that a quorum of other Florence County Committees, may be in attendance. It is not intended for this meeting to include any other committee other than the Personnel & Law Enforcement Committee unless specifically posted as such. Please be advised that there will not be any formal discussion or any official action taken of any pending or future matters pertaining to Florence County under the authority of any committee at this meeting other than the Personnel & Law Enforcement Committee, as posted on this agenda.