

OFFICE OF THE COUNTY CLERK
Donna Trudell, County Clerk
FLORENCE COUNTY BOARD OF SUPERVISORS
, Committee Chair

PLEASE NOTE: If you have any special needs or if you require special accommodations call 715-528-3201 or write P.O. Box 410, Courthouse, Florence, Wisconsin 54121

The Florence County Personnel, Law Enforcement, Emergency Management, and EMS Committee will hold their regular monthly meeting at the Courthouse in Florence, Wisconsin.

DATE: Thursday – May 2, 2024

TIME: 6:00 P.M.

PLACE: 2nd Floor Conference Room

AGENDA

1. Call to order
2. Roll call
3. Election of Committee Chair
4. Election of Committee Vice Chair
5. Approval of Agenda
6. Approve minutes for April 4, 2024 meeting
7. Discussion and/or action RE: Approval to add 1 additional permanent regular Personnel Meeting on the 3rd Thursday of each month @ 6pm. This will help to eliminate the 3 to 4 Special Personnel Meetings we currently have been having.
8. Discussion and/or action RE: Approval of Child Supports bills and recommend to Audit and Budget
9. Discussion and/or action RE: Approval for Clerk of Court Mccoy or Deputy Clerk of Court Hruska to attend the Clerk of Court Conference in Green Bay, June 5, 6, and 7, 2024.
10. Discussion and/or action RE: Approval to raise the Guardian Ad Litem and Court Appointed Attorney Fees to \$150.00 per hour.
11. Discussion and/or action RE: Approval for Child Support Case Worker Waugen to attend the WCSEA Annual Conference meeting in Wisconsin Dells from October 1, 2, 3, 4, 2024.

12. Discussion and/or action RE: Approval to accept the resignation of Human Services Social Worker Rullcoski. Last day of employment was April 11, 2024. Human Services Director is seeking applications and will interview.
13. Discussion and/or action RE: Approval to accept the resignation of Highway Mechanic Wertanen. Last day of employment was April 25, 2024. Highway Commissioner is seeking applications and will interview.
14. Discussion and/or action RE: Approve Highway Mechanic Job Description as recommended by the Highway Committee.
15. Discussion and/or action RE: Approval to offer employment for the Highway Mechanic position to candidate #1, if candidate #1 declines, an offer of employment will be made to candidate #2 as recommended by the Highway Committee.
16. Discussion and/or action RE: Approval to revise Forestry Technician job description and wage.
17. Discussion and/or action RE: Approval to advertise and interview for the Forestry Technician position.
18. Discussion and/or action RE: Approve Register of Deeds Demko to attend the Register of Deeds Conference in Green Bay- June 20 and 21, 2024.
19. Discussion and/or action RE: Approval to revise the Procurement Policy in the Administrators Manual.
20. Discussion and/or action RE: Language with protocol for the Admin Policy or the Personnel Policy for testing alarms and potential buying additional cameras outside the building
21. Discussion RE: Sheriff monthly report
22. Discussion and/or action RE: Approval to formally accept the resignation of Sheriff Deputy Babich. Last day of employment was April 18th, 2024.
23. Discussion and/or action RE: Approve VPN access for Sheriff Department and Jail Administrator- Chrisman, Krueger, Krueger, Gretzon, Parr, Parr, Windell, Kelley, McLain, Behrendt, Anderson, and Pataconi.
24. Discussion and/or action RE: Approval of Sheriff's and Emergency Government's monthly bills and recommend to Audit and Budget
25. Discussion RE: Emergency Management monthly report
26. Discussion and/or action RE: Approval to accept letter of resignation for Assistant EMS Coordinator- McGuire. Last day of employment is May 31st, 2024.

27. Discussion and/or action RE: Approval to advertise and interview for the Assistant EMS Coordinator-position.
28. Discussion and/or action RE: Approval for EM Coordinator to attend the WEMA Conference in Stevens Point, October 24, 25, 26, and 27, 2024
29. Discussion and/or action RE: Approval for 1 Dispatch staff to attend the WIPSCOM Conference in Wisconsin Dells, May 13, 14, and 15, 2024. PFN will sponsor the tuition and lodging.
30. Discussion and/or action RE: Approval to replace Chief Deputy patrol vehicle radio due to equipment failure.
31. Discussion and/or action RE: EMS Building Project(s) – Review opportunities and approve direction to move forward – if applicable
32. Adjourn to Closed Session pursuant to;
 - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Approve Employee FML.
 - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Approve Employee FML/Additional Unpaid Leave
 - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Approve Highway Interim Foreman.
 - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss wage review for EM/EMS Director position.
33. Adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session
34. Committee concerns for future agenda items
35. Adjourn

Respectfully submitted,
Donna Trudell,
County Clerk

NOTICE OF POSSIBLE QUORUM: Please be advised that it is possible that a quorum of other Florence County Committees, may be in attendance. It is not intended for this meeting to include any other committee other than the Personnel & Law Enforcement Committee unless specifically posted as such. Please be advised that there will not be any formal discussion or any official action taken of any pending or future matters pertaining to Florence County under the authority of any committee at this meeting other than the Personnel & Law Enforcement Committee, as posted on this agenda.