

OFFICE OF THE COUNTY CLERK  
Donna Trudell, County Clerk  
FLORENCE COUNTY BOARD OF SUPERVISORS  
Jeanette Bomberg, Committee Chair

**PLEASE NOTE: If you have any special needs or if you require special accommodations call 715-528-3201 or write P.O. Box 410, Courthouse, Florence, Wisconsin 54121**

The Florence County Personnel and Law Enforcement Committee will hold their regular monthly meeting at the Courthouse in Florence, Wisconsin.

**DATE: Thursday – April 6, 2023**

**TIME: 6:00 P.M.**

**PLACE: 2<sup>nd</sup> Floor Conference Room**

**AGENDA**

1. Call to order
2. Roll call
3. Approval of Agenda
4. Approve minutes for February 27, March 2, March 14, and March 21, 2023 meetings.
5. Discussion and/or action RE: Approval of Child Supports bills and recommend to Audit and Budget
6. Discussion and/or action RE: Approve revised Personnel Policy Article XXVIII - Inclement Weather Policy as discussed by Department Heads
7. Discussion and/or action RE: Emotional Support Animals in the Courthouse/Jail as discussed by Department Heads
8. Discussion and/or action RE: Approval to revise the job duty changes to the Highway Commissioner/Patrol Superintendent job description and send to the County wage consult for review as recommended by the Highway Committee.
9. Discussion and/or action RE: Approval to offer employment to candidate #1 for the Human Services Community Support and Services Coordinator job position as recommended by the Human Services Hiring Committee. If candidate #1 declines the Human Services Department will continue to advertise until the position is filled.

10. Discussion and/or action RE: Approval to offer employment to candidate #1 for the Human Services Community Services Social Worker job position as recommended by the Human Services Hiring Committee. If candidate #1 declines the Human Services Department will continue to advertise.
11. Discussion and/or action RE: Tuition assistance model for Human Services Staff
12. Discussion and/or action RE: Human Services grant funding for the Substance Abuse Block Grant ended on March 29, 2023. Employment for Human Services LTE Garceau also ended with this grant as if March 29, 2023.
13. Discussion and/or action RE: Approve new Property Listing Assistant/GIS Technician job description/position and send to County wage consultant for a review. This position will be paid by Land Information Grant as recommended by Land Information Council and Zoning Committee.
14. Discussion and/or action RE: Approval for Register in Probate McCoy to attend the Register in Probate Conference in Rothchild, Wisconsin , May 3, 4, and 5, 2023.
15. Discussion RE: Sheriff monthly report – Sheriff excused
16. Discussion RE: Emergency Management monthly report
17. Discussion and/or action RE: Accept Assistant EMS Coordinator resignation. Last day of work for employee is March 31, 2023.
18. Discussion and/or action RE: Approval to advertise and interview for the Assistant EMS Coordinator position.
19. Discussion and/or action RE: Approval of Sheriff’s and Emergency Government’s monthly bills and recommend to Audit and Budget
20. Adjourn to Closed Session pursuant to;
  - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss/review/approve ADRC employee wage.
  - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss/review/approve Child Support Department Head and Librarian wage.

- WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss/review/approve Register of Deeds, Deputy Register of Deeds Office, positions and job description.
- WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss/review/approve Administrative Coordinator/HR position job description and wage.

21. Adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session

22. Committee concerns for future agenda items

23. Adjourn

Respectfully submitted,

Donna Trudell,  
County Clerk

**NOTICE OF POSSIBLE QUORUM:** Please be advised that it is possible that a quorum of other Florence County Committees, may be in attendance. It is not intended for this meeting to include any other committee other than the Personnel & Law Enforcement Committee unless specifically posted as such. Please be advised that there will not be any formal discussion or any official action taken of any pending or future matters pertaining to Florence County under the authority of any committee at this meeting other than the Personnel & Law Enforcement Committee, as posted on this agenda.