

OFFICE OF THE COUNTY CLERK
Donna Trudell, County Clerk
FLORENCE COUNTY BOARD OF SUPERVISORS
Jeanette Bomberg, Committee Chair

PLEASE NOTE: If you have any special needs or if you require special accommodations call 715-528-3201 or write P.O. Box 410, Courthouse, Florence, Wisconsin 54121

The Florence County Personnel and Law Enforcement Committee will hold their regular monthly meeting at the Courthouse in Florence, Wisconsin.

DATE: **Thursday – March 2, 2023**

TIME: **6:00 P.M.**

PLACE: **2nd Floor Conference Room**

AMENDED AGENDA

1. Call to order
2. Roll call
3. Approval of Agenda
4. Approve minutes for February 2 regular, February 13 special, February 21 special, February 27, 2023 meetings.
5. Discussion and/or action RE: Approval of Child Supports bills and recommend to Audit and Budget
6. Discussion and/or action RE: Approve new Annual - Conflict of Interest Disclosure Form which follows the County's Code of Ethics Ordinance. Sent out by Clerk/Finance
7. Discussion and/or action RE: Approve new Employee Exit Checklist Form – done by Department Head
8. Discussion and/or action RE: Approve new Employee Hire Check List/Position Authorization/Pay Change/Status Change Checklist Form – done by Department Head
9. Discussion and/or action RE: Approve new Change of Name/Address Form – done by Employee
10. Discussion and/or action RE: Approve new Performance Improvement Plan, (PIP) Form - done by Department Head

11. Discussion and/or action RE: Approval to Payout or Freeze Grandfathered Sick Leave Banks. Send a letter to remaining employees.
12. Discussion and/or action RE: Approval for all employees to move to the same pay period. A letter/form will be sent to employee giving them options of payback with a deadline to decide. Tyler Technology Finance System will cost the County more money to continue with 3 separate pay periods.
13. Discussion and/or action RE: Approval or discussion on implementing Floating Holidays
14. Discussion and/or action RE: Approval or discussion to move forward and develop a Paid Time Off, (PTO) Policy. Tyler Technology Finance System will track on every pay check.
15. Discussion and/or action RE: Approval to offer employment to candidate #1 for the ADRC Benefits Specialist position
16. Discussion and/or action RE: Approval to offer employment to candidate #1 for the LTE 4-H Summer Assistant as recommend by the UW-Ext Hiring Committee.
17. Discussion and/or action RE: Approval to offer employment to candidate #1 for the LTE Summer Horticulture Assistant as recommend by the UW-Ext Hiring Committee.
18. Discussion and/or action RE: Approval to offer employment to candidate #1 for the Corporal position as recommend by the Personnel Hiring Committee.
19. Discussion and/or action RE: Approval of new job position, job description, and wage for LTE Land Conservation Road Stream Crossing Technician as approved by LCC and Zoning, wages to be funded through a Land Information Grant. This new position will move on to A&B and County Board for final approval.
20. Discussion and/or action RE: Approval to advertise and interview for LTE Land Conservation Road Stream Crossing Technician as recommended by the LCC and Zoning Committee.
21. Discussion and/or action RE: Approval to put all Employees, Elected Officials and County Board Supervisors cell/home phone numbers into Code Red for a mass message when there is bad weather or other emergency.
22. Discussion and/or action RE: Accept letter of resignation for Deputy Sheriff Employee. Last day of employment will be March 3, 2023.
23. Discussion RE: Sheriff monthly report

24. Discussion RE: Emergency Management monthly report

25. Discussion and/or action RE: Approval of Sheriff's and Emergency Government's monthly bills and recommend to Audit and Budget

26. Adjourn to Closed Session pursuant to;
 - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to approve employee FML and work from home.

27. Adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session

28. Committee concerns for future agenda items

29. Adjourn

Respectfully submitted,

Donna Trudell,
County Clerk

NOTICE OF POSSIBLE QUORUM: Please be advised that it is possible that a quorum of other Florence County Committees, may be in attendance. It is not intended for this meeting to include any other committee other than the Personnel & Law Enforcement Committee unless specifically posted as such. Please be advised that there will not be any formal discussion or any official action taken of any pending or future matters pertaining to Florence County under the authority of any committee at this meeting other than the Personnel & Law Enforcement Committee, as posted on this agenda.