

OFFICE OF THE COUNTY CLERK
Donna Trudell, County Clerk
FLORENCE COUNTY BOARD OF SUPERVISORS
Jeanette Bomberg, Committee Chair

PLEASE NOTE: If you have any special needs or if you require special accommodations call 715-528-3201 or write P.O. Box 410, Courthouse, Florence, Wisconsin 54121

The Florence County Personnel and Law Enforcement Committee will hold their regular monthly meeting at the Courthouse in Florence, Wisconsin.

DATE: Thursday – February 2, 2023

TIME: 6:00 P.M.

PLACE: 2nd Floor Conference Room

AGENDA

1. Call to order
2. Roll call
3. Approval of Agenda
4. Approve minutes for January 5 Regular and January 24 Spec Personnel 2023 meetings.
5. Discussion and/or action RE: Approval of Child Supports bills and recommend to Audit and Budget
6. Discussion and/or action RE: Approve new Chief Deputy Clerk/Assistant Finance job description
7. Discussion and/or action RE: Approve letter of resignation for part-time Deputy Clerk. Last day of employment for employee was January 6, 2023.
8. Discussion and/or action RE: Approval to advertise and interview for Forestry Occasional Laborers to include the Ski Hill and the Parks.
9. Discussion and/or action RE: Approval for Clerk of Court to attend the New Clerk of Court Orientation Conference in Wisconsin Dells, February 14, 15, 16, and 17, 2023.
10. Discussion and/or action RE: Approval for Deputy Clerk of Court to attend the Court Safety & Security Conference in Appleton, March 15, 16, and 17, 2023.

11. Discussion and/or action RE: Approve the new Deferred Prosecution/Deferred Entry of Judgement Diversion Coordinator job description
12. Discussion and/or action RE: Approve letter of resignation for the Human Services Community Support and Services Coordinator job position. Last day of employment for employee was January 27th, 2023.
13. Discussion and/or action RE: Approval to advertise and interview for the Human Services Community Support and Service Coordinator job position.
14. Discussion and/or action RE: Approval for Health Officer and Human Services Director to attend the Agents of Change Summit in San Diego California, March 6th and 7th , 2023. PHEP WFD Grant Funded.
15. Discussion and/or action RE: Approval for Work Study Senior student as supported by Board of Health
16. Discussion and/or action RE: Approval for Summer 2023 AHEC College student as supported by Board of Health
17. Discussion and/or action RE: Approval for Public Health Assistant to work 23-25 per week as supported by Board of Health
18. Discussion and/or action RE: Approval for Registered Sanitarian/EPC to attend 2023 Preparedness Summit on April 24-27 in Atlanta, GA as funded by PHEP WFD grant as supported by Board of Health
19. Discussion and/or action RE: Approval to revise the Zoning Administrator job description contingent Zoning Committee approval.
20. Discussion and/or action RE: Approval to advertise and interview for the UW-Ext Summer Horticulture Assistant LTE position as recommended by the UW-Ext Committee.
21. Discussion and/or action RE: Approval to advertise and interview for the UW-Ext 4-H Summer Assistant LTE position as recommended by the UW-Ext Committee.
22. Discussion RE: Sheriff monthly report
23. Discussion RE: Emergency Management monthly report

24. Discussion and/or action RE: Approve general EMS staffing job description and post and interview for applicants, if applicable
25. Discussion and/or action RE: Approve EMS Mutual Aid, Coverage & Intercept Agreements, if applicable
26. Discussion and/or action RE: Approve EMS Operational Plan for submission to the State of Wisconsin, if applicable
27. Discussion and/or action RE: Approve Design Tech proposal for EMS stations design process
28. Discussion and/or action RE: Approve Lexipol quote for EMS policy, procedure & training and forward to A&B Committee for budget amendment if approved
29. Discussion and/or action RE: Approve Medical Director of Florence County EMS
30. Discussion and/or action RE: Approval for Emergency Management Coordinator to attend WEMA Conference Feb 26, 27, 28, and March 1, 2023 in Madison, WI.
31. Discussion and/or action RE: Approval to accept PFN's offer to pay for Lead Dispatcher's 2023 WIPSCOM conference fee (excluding lodging)
32. Discussion and/or action RE: Approval to send Lead Dispatcher to WIPSCOM Conference May 7, 8, 9, and 10, 2023 in Wisconsin Dells (Lodging Cost only)
33. Discussion and/or action RE: Approve Lead Dispatcher to attend the 2023 CIB Conference in Green Bay September 20, 21, and 22, 2023
34. Discussion and/or action RE: Approve Florence County EMS SAMPLE logos
35. Discussion and/or action RE: Approval of Sheriff's and Emergency Government's monthly bills and recommend to Audit and Budget
36. Discussion and/or action RE: Approval to revise approved December 1, 2022 Sick Leave Policy and add language defining the policy converting days to hours to avoid confusion from departments working longer days to receive longer weekends.

37. Adjourn to Closed Session pursuant to;
 - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is employee job description review and wage review.
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38. Adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session
39. Committee concerns for future agenda items
40. Adjourn

Respectfully submitted,

Donna Trudell,
County Clerk