

OFFICE OF THE COUNTY CLERK
Donna Trudell, County Clerk
FLORENCE COUNTY BOARD OF SUPERVISORS
Jeanette Bomberg, Committee Chair

PLEASE NOTE: If you have any special needs or if you require special accommodations call 715-528-3201 or write P.O. Box 410, Courthouse, Florence, Wisconsin 54121

The Florence County Personnel and Law Enforcement Committee will hold their regular monthly meeting at the Courthouse in Florence, Wisconsin.

DATE: Thursday – December 7, 2023

TIME: 6:00 P.M.

PLACE: 2nd Floor Conference Room

AGENDA

1. Call to order
2. Roll call
3. Approval of Agenda
4. Approve minutes for October 25, November 2, November 8, November 15, and November 28, 2023 meetings.
5. Discussion and/or action RE: Approval of Child Supports bills and recommend to Audit and Budget
6. Discussion and/or action RE: Approval for the finance department to deduct Wisconsin Retirement for those Correction Officers that choose not to provide the ACT 4 form to decline the deduction on January 1, 2024. This is a recommendation from the County Attorney.
7. Discussion and/or action RE: Approve a 3% COLA increase on January 1, 2024 for employees with 1 year of service or more. Employees with less than 1 year of service will receive a pro-rated rate. This 3% increase has been approved at A&B and moved forward with the passing of the 2024 Budget on November 14, 2023.
8. Discussion and/or action RE: Approval to add language to the Administrators Policy Manual – XII Wage and Salary Administration – a copy of the change will be attached to the minutes and sent to employees

9. Discussion and/or action RE: Approval to add language to the Administrators Policy Manual – IV Recruitment and Hiring – a copy of the change will be attached to the minutes and sent to employees
10. Discussion and/or action RE: Approve new Florence County Social Media Policy as recommended by the IT Committee. If approved, this policy will be added to the Personnel Policy Manual and sent to employees
11. Discussion and/or action RE: Approval to change to a 1-time HSA payment for employees.
12. Discussion and/or action RE: Approval to offer employment to candidate #1 for the ADRC Assistant Cook position as recommended by the ADRC Hiring Board.
13. Discussion and/or action RE: Approval to offer employment to candidate #1 for the ADRC Dementia Care Specialist position as recommended by the ADRC Hiring Board.
14. Discussion and/or action RE: Approve ADRC employee White to rollover/cash out 20.25 hours of vacation.
15. Discussion and/or action RE: Approve Building and Ground Maintenance Supervisor Bomberg to rollover/cash out 24 hours of vacation.
16. Discussion and/or action RE: Approve Finance Manager Merrill to rollover/cash out 45 hours of vacation.
17. Discussion and/or action RE: Approve Chief Deputy Peterson cash out 50 hours of vacation.
18. Discussion and/or action RE: Approval to accept retirement letter from Corrections Officer/Dispatcher - Steber. Last day of work will be December 31, 2023. The Jail/Sheriff is actively posting the position.
19. Discussion RE: Sheriff monthly report
20. Discussion and/or action RE: Approval of Sheriff's and Emergency Government's monthly bills and recommend to Audit and Budget
21. Discussion RE: Emergency Management monthly report
22. Discussion and/or action RE: Approve Emergency Medical Director to attend the 2024 Wisconsin Governors Conference on Emergency Management & Homeland Security, March 13-15, 2024 in Lake Geneva.

23. Discussion and/or action RE: Approval to review/reimburse 2023 EMS coverage fees paid direct by Aurora & Homestead
24. Discussion and/or action RE: EMS Building Project(s) – Review opportunities and approve direction to move forward – if applicable
25. Adjourn to Closed Session pursuant to;
 - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Employee FML.
 - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Property Listing/Land Information position review.
 - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Employee termination.
26. Adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session
27. Committee concerns for future agenda items
28. Adjourn

Respectfully submitted,

Donna Trudell,
County Clerk