

OFFICE OF THE COUNTY CLERK  
Donna Trudell, County Clerk  
FLORENCE COUNTY BOARD OF SUPERVISORS  
Jeanette Bomberg, Committee Chair

PLEASE NOTE: If you have any special needs or if you require special accommodations call 715-528-3201 or write P.O. Box 410, Courthouse, Florence, Wisconsin 54121

The Florence County Personnel and Law Enforcement Committee will hold their regular monthly meeting at the Courthouse in Florence, Wisconsin.

DATE: **Thursday – December 1, 2022**

TIME: **6:00 P.M.**

PLACE: **2<sup>nd</sup> Floor Conference Room**

**AGENDA**

1. Call to order
2. Roll call
3. Approval of Agenda
4. Approve minutes for October 4 Spec EMS/Personnel, November 1 Spec Personnel/A&B, November 3 Regular Personnel, Spec Personnel November 7, Spec Personnel November 10, Spec Personnel November 14, Spec EMS/Personnel November 16, Spec Personnel November 17, 2022 meetings.
5. Discussion and/or action RE: Approval of Child Supports bills and recommend to Audit and Budget
6. Discussion and/or action RE: Approve Employee Appreciation Lunch to be held Tuesday, December 13, 2022
7. Discussion and/or action RE: Approval to add language to the Personnel Policy Article XVI-Sick Leave Policy and allow employees to rollover 60 Days of sick leave to use. No cash out.
8. Discussion and/or action RE: Approval to add language to Personnel Policy Article XI-Holiday Policy.
9. Discussion and/or action RE: Approval to require employees to Scan their assigned Photo Door IDs every time coming into the buildings regardless if the doors are locked or unlocked. This will apply to buildings and employees with scanning capabilities.
10. Discussion and/or action RE: Approval to revise Chapter 8: Offense and Nuisances Ordinance and add Subchapter 18: Animals Running at Large.

11. Discussion and/or action RE: Approval for Sheriff Deputy Anderson to cash out 20 hours of unused benefit time by last payroll in December 2022 due to Deputy shortage.
12. Discussion and/or action RE: Approval for Correction Officers/Dispatch staff Steber 1 hour, Osterberg 15.8 hours, Metz 4.8 hours, Schuls 1.3 hours, Pataconi 76.8 hours, Donaldson 7.55 hours, and Behrendt 9.75 hours to cash out unused benefit by last payroll in December 2022 due to staff shortages.
13. Discussion and/or action RE: Approval for Aging/ADRC Director White to cash out 60 hours and Benefit Specialist Matuszewski to cash out 20 hours unused benefit time due to staff shortages by the last payroll in December 2022.
14. Discussion and/or action RE: Approval for Interim Finance Manager Prevost to cash out 138 hours of unused benefit time due to staff shortages by last payroll in December 2022.
15. Discussion and/or action RE: Approval for Health Dept. Director to cash out 40 hours of unused benefit time due to staff shortages by last payroll in December 2022.
16. Discussion and/or action RE: Approval to hire candidate #1 for the Registered Dietitian position as recommended by the Health Dept. Hiring Board.
17. Discussion RE: 2022 Annual Jail Inspection Report
18. Discussion RE: Sheriff monthly report
19. Discussion RE: Emergency Management monthly report
20. Discussion and/or action RE: Approval of Sheriff's and Emergency Government's monthly bills and recommend to Audit and Budget
21. Adjourn to Closed Session pursuant to;
  - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss appointment of the Interim EMS Station Supervisor position and job description if applicable.
  - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss Lead Dispatcher job description and wage.

- WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss Forestry & Parks Comp revised policy.
  - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss Child Support employee wage review.
  - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss employee benefits.
  - WI State Stat. §§ 19.85(1)(c). (c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss possible employee discipline.
22. Adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session
23. Committee concerns for future agenda items
24. Adjourn

Respectfully submitted,

Donna Trudell,  
County Clerk

**NOTICE OF POSSIBLE QUORUM:** Please be advised that it is possible that a quorum of other Florence County Committees, may be in attendance. It is not intended for this meeting to include any other committee other than the Personnel & Law Enforcement Committee unless specifically posted as such. Please be advised that there will not be any formal discussion or any official action taken of any pending or future matters pertaining to Florence County under the authority of any committee at this meeting other than the Personnel & Law Enforcement Committee, as posted on this agenda.