

**OFFICE OF THE COUNTY CLERK**  
*Donna Trudell, County Clerk*  
**FLORENCE COUNTY BOARD OF SUPERVISORS**  
*Jeanette Bomberg, Chairwoman*

**PLEASE NOTE: If you have any special needs or if you require special accommodations call 715-528-3201 or write P.O. Box 410, Courthouse, Florence, Wisconsin 54121**

**The Florence County Personnel and Law Enforcement Committee will hold their regular monthly meeting at the Courthouse in Florence, Wisconsin.**

**DATE: Thursday – November 4, 2021**

**TIME: 6:00 P.M.**

**PLACE: 2<sup>nd</sup> Floor Conference Room**

**AMENDED AGENDA**

1. Call to order
2. Roll call
3. Approval of Agenda
4. Read and approve minutes of the October 7, October 12, October 14, October 27, and October 28, 2021 meetings.
5. Discussion and/or action RE: Approval of Child Supports bills and recommend to Audit and Budget
6. Discussion and/or action RE: Approval to accept letter of resignation from ADRC/Aging Lead Information and Assistance Specialist effective November 12, 2021.
7. Discussion and/or action RE: Approval to advertise and interview for the ADRC Lead Information and Assistance Specialist as recommended by the ADRC Board.
8. Discussion and/or action RE: Approve new Dementia Care Specialist position as recommended by the ADRC Board and send on to the A&B Committee and County Board for final approvals.
9. Discussion and/or action RE: Approve Dementia Care Specialist job description as recommended by the ADRC Board.
10. Discussion and/or action RE: Approval to advertise and interview for Dementia Care Specialist job description as recommended by the ADRC Board.

11. Discussion and/or action RE: Approve the Good Neighbor Authority (GNA) Contract with the WDNR contingent the approval of the Forestry and Parks Committee.
12. Discussion and/or action RE: Approve Jail Correction Officers/Dispatchers Metz, Nickels, and Jail Administrator Pataconi to cash out vacation time by December 15 due to staffing shortages.
13. Discussion and/or action RE: Approve Sheriff Deputy Windell to cash out vacation time by December 15 due to staffing shortages.
14. Discussion and/or action RE: Long Lake Tower lease – generator price
15. Discussion RE: Sheriff monthly report
16. Discussion RE: Emergency Management monthly report
17. Discussion and/or action RE: Approval of Sheriff's and Emergency Government's monthly bills and recommend to Audit and Budget
18. Discussion and/or action RE: Approve letter of resignation from the ADRC Assistant Cook.
19. Discussion and/or action RE: Approve letter of resignation from the Human Services Accounting Assistant.
20. Discussion and/or action RE: Approval to advertise and interview for the Human Services Accounting Assistant position.
21. Discussion and/or action RE: Approval to revise/update Human Services Accounting Assistant position job description and pay grade recommendation.
22. Discussion and/or action RE: Approval to cash out unused vacation for the Human Services Director Steber due to extenuating circumstances.
23. Adjourn to Closed Session pursuant to;
  - WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss the revision of a job description and wage affecting an employee.

24. Adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session
25. Committee concerns for future agenda items
26. Adjourn

Respectfully submitted,

Donna Trudell,  
County Clerk

**NOTICE OF POSSIBLE QUORUM:** Please be advised that it is possible that a quorum of other Florence County Committees, may be in attendance. It is not intended for this meeting to include any other committee other than the Personnel & Law Enforcement Committee unless specifically posted as such. Please be advised that there will not be any formal discussion or any official action taken of any pending or future matters pertaining to Florence County under the authority of any committee at this meeting other than the Personnel & Law Enforcement Committee, as posted on this agenda.