

**OFFICE OF THE COUNTY CLERK**  
*Donna Trudell, County Clerk*  
**FLORENCE COUNTY BOARD OF SUPERVISORS**  
*Jeanette Bomberg, Chairwoman*

**PLEASE NOTE: If you have any special needs or if you require special accommodations call 715-528-3201 or write P.O. Box 410, Courthouse, Florence, Wisconsin 54121**

**The Florence County Personnel and Law Enforcement Committee will hold their regular monthly meeting at the Courthouse in Florence, Wisconsin.**

**DATE: Tuesday – July 2, 2019**

**TIME: 6:00 P.M.**

**PLACE: Courthouse**

**AMENDED AGENDA**

1. Call to order
2. Roll call
3. Approval of Agenda
4. Read and approve minutes for June 6<sup>th</sup>, 2019 meeting
5. Discussion and/or action RE: Approval of Child Supports bills and recommend to Audit and Budget
6. Discussion and/or action RE: Approve proposed Employee Parking Policy as recommended by the B&G Committee
7. Discussion and/or action RE: Approve proposal for Wage Study Update
8. Discussion and/or action RE: Approve Human Services for Credit Card as recommended by the Human Services Board.
9. Discussion and/or action RE: Approval to require all Departments to use 1 Amazon account for any purchasing done when ordering from Amazon for the County. This account will be administered through the Finance Department.
10. Discussion and/or action RE: Encourage greater participation in Emergency Management exercises as discussed by the Human Services Board
11. Discussion and/or action RE: Approval to offer employment to ADRC Part-time Assistant Cook candidate #1, if candidate #1 declines offer goes to candidate #2 as recommended by the ADRC Hiring Committee.
12. Discussion and/or action RE: Approval for Terri Lindstrom, Child Support Administrator, and Tricia Moreaux, Child Support Case Worker, to attend Annual Child Support Fall Conference in Madison, Wisconsin – September 18<sup>th</sup>, 19<sup>th</sup>, and 20<sup>th</sup>, 2019.
13. Discussion and/or action RE: Approval of part-time job position/description for Health Department Registered Dietitian as required by the WIC program approved by County wage consultant and contingent Health Board and County Board to finalize new position.

14. Discussion and/or action RE: Approval to advertise and interview for the part-time Health Department Registered Dietitian job position contingent Health Board.
15. Discussion and/or action RE: Approval to appoint Annette Seibold, Health Officer/Director, as the HIPAA Security/Privacy Officer.
16. Discussion and/or action RE: Approve Florence County Wide HIPAA Policy and add to the Administrative Policy
17. Discussion and/or action RE: Approve hire checklist for Casual Call-in Highway/Forestry employee as recommended by the Highway Committee
18. Discussion and/or action RE: Approve Hire Checklist for candidate #1 for a Non-Certified Full-time Corrections Office
19. Discussion and/or action RE: Approve Hire Checklist for candidate #1 for a Non-Certified Part-time Corrections Office
20. Discussion and/or action RE: Approval to advertise and interview for Casual Call-in Part-time Deputies
21. Discussion and/or action RE: Sheriff and Emergency Government's monthly report
22. Discussion and/or action RE: Approval of Sheriff's and Emergency Government's monthly bills and recommend to Audit and Budget
23. Adjourn to Closed Session pursuant to;  
WI State Stat. §§ 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the meeting is to discuss payroll and scheduling issues for jail staff.
24. Adjourn Closed Session and reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session
25. Committee concerns for future agenda items
26. Adjourn

Respectfully submitted,

Donna Trudell,  
County Clerk

**NOTICE OF POSSIBLE QUORUM:** Please be advised that it is possible that a quorum of other Florence County Committees, may be in attendance. It is not intended for this meeting to include any other committee other than the Personnel & Law Enforcement Committee unless specifically posted as such. Please be advised that there will not be any formal discussion or any official action taken of any pending or future matters pertaining to Florence County under the authority of any committee at this meeting other than the Personnel & Law Enforcement Committee, as posted on this agenda.