

April 7, 2016

Minutes of the **Planning and Zoning meeting with Public Hearing** conducted on April 6, 2016 in the courthouse, Florence County, WI.

Chairperson Bomberg called the meeting to order at 7:00 P.M. and took roll call.

Members present: Supervisors' Sherry Johnson, Holly Stratton, Jeanette Bomberg, Gary Steber

Members absent: Supervisor Ron Erickson was excused

Others present: Tim Bomberg, Cynthia Nichols, Susan Clark, John Cole, Rich Wolosyn, Trish Kelly

Chairperson Bomberg asked for a motion to approve the agenda, **motion by Supervisor Johnson to approve the agenda, second by Supervisor Stratton, vote four (4) ayes, zero (0) nays, motion carried.**

Chairperson Bomberg asked for a motion on the minutes of the Planning & Zoning and Land Information Office Council meeting conducted on March 2, 2016. **Motion by Supervisor Stratton to approve the minutes of the meeting conducted on March 2, 2016, second by Supervisor Johnson, vote four (4) ayes, zero (0) nays, motion carried.**

There were no persons wishing to address the committee on other zoning related concerns.

The current bills were reviewed as presented and recommended to the Audit and Budget Committee for approval. **Motion by Supervisor Steber to approve the bills and recommend to Audit and Budget for approval, second by Supervisor Johnson, vote four (4) ayes, zero (0) nays, motion carried.**

Chairperson Bomberg announced **Public Hearing CUP-20150007**, request a Conditional Use Permit under Chapter 10, Subchapter 1, Section 3.23, g., (8) to operate a home business occupying 616 square feet of a 3000 square foot, two story home in a residential zoning district. Products sold will be handmade designer soaps, shaving sticks, shaving accessories, candles, lip balms, home decor items, antiques, paintings and jewelry. Property is Lots 4 & 5 of Block 23 of Plat of Village of Florence. Property address is 317 Central Avenue. Request submitted by Susan Clark.

Correspondence was read from Wendy Gehlhoff, Economic Development Director in support of the request to operate a home business at this location. She stated she is familiar with the products to be sold and has toured the retail space that will be open to the public. The online web sales have been strong over the years. The products are very good quality and the display area is very tastefully decorated. The downtown area is in need of additional retail options to provide enough shopping for visitors and folks passing through on US 2. The location of the home is located in an area that already has retail traffic and makes a nice cluster of attractions that the local people, as well as visitors, can walk to.

Tim Bomberg, Chairman for the Town of Florence said the Town of Florence has no opposition to the request and is in support of the business.

The applicant said she would also like to be able to take on consignment and sell beautiful things that other people make. This would be permitted as part of her retail business. There was also question of placing a sign advertising the business in front of the home. The applicant was directed to the Department of Transportation for permission, as the business is located on state highway. **Motion by Supervisor Stratton to approve Conditional Use Permit CUP-20150007 to operate a home business, second by Supervisor Johnson, vote four (4) ayes, zero (0) nays, motion carried.**

Report on sanitary and land use permits with revenue for the year 2015. Kelly gave a report to the committee on the permit and revenue for 2015, noting that construction for homeowners was slightly down, sanitary permits were up 11 percent, again due in part to the state mandate to identify all septic systems in the County. Many of the older systems being identified are also being replaced. Overall permit fee revenue was up 1 percent from the previous year.

Under Administrator concerns. Wolosyn reported the state uniform dwelling code seal increased from \$30 to \$33 an increase of \$3 for each seal. Currently the uniform dwelling code permit is \$0.10 square foot and we would like to increase that permit fee to \$0.15 to help cover the cost of the state seal increase and also help to offset the cost to review and issue many of the smaller cabins that fall at the minimum fee of \$50. The fee may be adjusted by resolution of the Florence County Board of Supervisors. With the committees approval a resolution will be prepared for the May 4th meeting.

Future agenda item. A conditional use permit is scheduled for the May 4th meeting.

Motion by Supervisor Steber to adjourn, second by Supervisor Stratton, vote four (4) ayes, zero (0) nays, motion carried.

Respectfully submitted,

Rich Wolosyn
Zoning Administrator

RW/tk