

Florence County Library Board  
Special Meeting, March 6, 2013

The Florence County Library Board special meeting was called to order by Vice-Chairman Holly Wahlstrom-Stratton at 4:00 PM in the NWTC/Distance Learning Lab. This meeting was a joint meeting of the Library Board and the School District of Florence School Building & Grounds Committee.

Library members in attendance were: Holly, Ed Kelley, Nancy Miller, Debra DeMuri and Librarian Stephanie Weber. Excused were: Tom Woznicki and Kay Krall. Tom Jonet serves on the Library Board as well as representing the school board.

School Board members in attendance were: Ron Yadro, B & G Chairman; Jim Churchill, Board President; Don Dumke and Tom Jonet. School employees were: Bill Witynski, B & G; Justin Cowen, IT.

Special guest was Mark Merrifield, Director of the Nicolet Federated Library System. Following the opening of the School Board meeting, introductions were given.

Verification of the meeting was given by Stephanie. On motion by Ed, seconded by Nancy to approve the agenda. Motion carried.

At our previous meeting, it was agreed that Ron Yadro would chair the meeting to discuss the security options to our school/public library entrance. Ron indicated this meeting would not finalize plans, but would provide an opportunity to discuss ideas brought by both boards. It was the School Board's objective to tighten security for the safety of FMS & FHS student, not allowing the public to enter the school building other than its main entrance.

Mr. Merrifield provided the group with information and State statutes regarding the confidentiality of library records and the free access to all public libraries. Mark was unaware of other public/school's libraries dealing with security issue at this time. A discussion followed regarding how to accomplish the task of protecting the security of the school and at the same time, the confidentiality of library.

On general consensus, it was decided to have the school place a camera in the public entryway, facing toward the NWTC/Learning Lab and the cafeteria doors. It would record all individuals who came in the main

door, but not directly into the library. According to Justin, the film is kept for a length of two weeks. Mark indicated library staff may need to be involved in this process. The camera would be put in place as soon as possible.

Other items to be looked at and brought back for discussion are:

- ❖ Adding a panic button for quick response in the library.
- ❖ Examining the school library usage in conjunction with public library hours. Justin would be meeting with Mr. Brandon Jerue, MS/HS principal.
- ❖ Looking at the green house as a possible fire escape from the library.
- ❖ Possibility of added an additional camera on the interior doors going into the school hallway.

Our Chairman asked if necessary exploration of these items could be reported to our Board by our next meeting on April 11<sup>th</sup>. The school indicated that it would be possible.

It is the Library Board's desire not to hinder free access to the public library. Working with the School Board, we hope to come to an agreement that is satisfactory to both sides.

On motion by Ed, seconded by Debbie to adjourn the Library Board meeting. Motion carried.

Debra DeMuri  
Library Board Secretary