

Florence County Library Board Meeting  
June 13, 2013

The Florence County Library Board meeting was called to order by Chairman Ben Niehaus on Thursday, June 13 at 4:00 PM in the library meeting room. Ben is the new Superintendent for the School District of Florence County and will serve as chairman according to the library by-laws. Members of the board each introduced themselves.

Verification of meeting notices was given by Stephanie Weber. On roll call, members present were: Ben, Holly Wahlstrom-Stratton, Tom Jonet, Ed Kelley, Kay Krall, Nancy Miller, Debbie DeMuri and Stephanie Weber, Librarian.

- On motion by Ed, seconded by Holly to approve the agenda. Motion carried.
- On motion by Tom, seconded by Ed to approve the minutes from the April 11, 2013 meeting. Motion carried.
- On motion by Ed, seconded by Kay to approve the April and May bills and send them on to Audit and Budget. Motion carried.

**OLD BUSINESS:**

- An update on security measures was discussed. The cafeteria doors have been secured and a panic button has been placed at the distribution desk. The button registers in the main office for lockdown of the school facility if there should be a problem. Holly has suggested no backpacks at all be brought into the library at any time. It was suggested to place the sheriff's department on the phone's speed dial and also to check with the emergency management committee for ideas regarding summer months when the office is not manned. Kay suggested a committee of both library and school board members form a safety committee to handle these concerns. Ben will review this with his school board.
- The request to the School Board and County Board for funds to place handicap accessibility to the inside library door has passed. Work will be done sometime after July 1<sup>st</sup>. Stephanie will contact Automatic Entrances of WI, INC for installation.
- On motion by Ed, seconded by Kay to have Stephanie add to the 2014 budget, the purchase of a RTI-ECO machine to clean DVD and audio disks. The cost of the machine is estimated at \$3,700. Motion carried. At present, there are no funds in the budget to handle this purchase. With many disks in our library, cleaning and having disks last longer is a better alternative rather than purchasing new.

**NEW BUSINESS:**

- As our representative to the Nicolet Board, Kay reported the budget from the Joint Finance Committee will be at the same funding level as in the past. Nicolet will be looking into cost saving measures for their system.
- Stephanie reported the OWLSnet membership fees will increase 1-4%. This is a shared cost with the School District and allows for many services including interloan.

LIBRARIAN COMMENTS:

- Many donations have come into the library with Stephanie writing thank yous to each. Notes have been designed as thank yous, allowing space for a personal comment. They were purchased by the Friends.
- The “Dig Into Reading” summer program slips were handed out. Six Wednesday programs have been planned beginning July 10<sup>th</sup>.
- The Friends report was given by Debbie. The group participated in the community rummage sale netting \$1,059.80 from donated items and the serving of lunch. Once a month during April, May, and June a story time was presented by Connie Falk and Dianna Brice. The program will resume following the summer reading program. On June 15, the Friends will sponsor a musical program. A fund raiser presently underway is 2 baskets filled with summer items. Some items were purchased, some donated by members; the value of each basket estimated at \$100+. A Kimberly-Clark grant for \$1,000 was received thanks to the volunteer work of Stephanie and her husband, Pat. All proceeds from the Friends are used to support the library’s needs.

There being no further business, on motion by Kay, seconded by Holly to adjourn the meeting to August 8 at 4:-00PM in the library meeting room.

Debra DeMuri  
Secretary