

Florence County Library Board
February 13, 2014

The Florence County Library Board meeting was called to order by Chairman Ben Niehaus on Thursday, February 13, 2014 at 4:00 PM in the library meeting room.

Verification of the meeting notice was given by the library. Members present were: Ben, Holly Wahlstrom-Stratton, Nancy Miller, Ed Kelley, Kay Krall, Tom Jonet, Debbie DeMuri and Stephanie Weber, librarian. Guests were: Jim Churchill and Ron Yadro, School Board members.

- On motion by Holly, seconded by Debbie to approve the agenda. Motion carried.
- On motion by Ed, seconded by Kay to approve the January 2014 minutes. Motion carried. It was asked that the updated By-Laws be sent to each member.

OLD BUSINESS:

Building Security Update:

- Ben indicated the change in hours seems to be working well and has received no complaints. In regards to the fire exit, the door has been approved and meets fire code. The panic bar is in place on the door and will sound if touched. As a fire exit, it will open when held for 15 seconds. Fire exit signs still need to be placed.
- Ben, Jim and Ron indicated the School Board is putting together a 5 year plan, looking at needs for the school. Discussion took place regarding needs of the library space. The library is to submit a list of needs now and down the road to the School Board. It was decided by consensus of both the Library and School Boards to meet following the opening and the closing of the school year to discuss concerns and needs such as security and maintenance. It was suggested the Library-School agreement should be reviewed yearly.
- On motion by Ed, seconded by Tom to approve the January bills and send them on to Audit and Budget. Motion carried.

NEW BUSINESS:

- Kay Krall has submitted her letter of resignation as a member of the Library Board effective February 15th. She has served 10 years on the Board as well as a representative to the Nicolet Library. Letters of interest for the position must be in by February 18th
- On motion by Debbie, seconded by Ed to appoint Nancy Miller to represent the Library on the Nicolet Board. Motion carried.
- Stephanie presented the Board with the annual report. Several suggestions were to be added. On motion by Holly, seconded by Tom to approve the report and send it to both the County and School Boards.
- No action was taken to form a Building Security Committee, but would meet jointly at the opening and closing of the school year.

COMMENTS:

- Stephanie and UW-Extension have worked together to receive a \$2,500 grant. They have purchased 3 mini I Pods, a Kindle and an Android tablet. During May, tech days will be planned to show the public how to use the devices. After they

will be tethered to the children's table for their use. A \$1,000 grant from Kimberly Clark has been submitted for volunteer work by the Webers.

- Debbie reported the Friends of the Library have worked on a budget of \$2,025 for the coming year to help with collection development and other activities sponsored for the library. Fund raisers for the year were under discussion including a Christmas raffle and a rummage sale. A dry board eraser will be placed in the main entry so upcoming activities can be highlighted. Election of officers took place with Claude Doud, President; Ron Gauthier, VP; Debbie DeMuri, Secretary; Nancy Miller, Treasurer.
- By consensus, the group would like to acknowledge Kay's ten year service to the Library Board. Stephanie is to contact the County Clerk to have it put on the County agenda. We will do it at our next meeting.

On motion by Ed, seconded by Kay to adjourn the meeting until April 10, 2014 at 4:00 PM in the library meeting room. Motion carried.

Following the meeting, a light luncheon was held to honor Kay.