

Florence County Library Board

August 13, 2015

The meeting of the Florence County Library Board was called to order by President Ben Niehaus on Thursday, August 13, 2015 at 4 PM in the library meeting room.

Verification of the meeting notices was acknowledged. Members present were Ben, Nancy Miller, Ed Kelley, Jan Gehlhoff, Holly Wahlstrom-Stratton, Debbie DeMuri, and Stephanie Weber, librarian. Tom Jonet was excused.

- On motion by Holly, seconded by Jan to approve the agenda. Motion carried.
- On motion by Ed, seconded by Holly to approve the June 18, 2015 minutes. Motion carried.
- On motion by Ed, seconded by Debbie to approve the June and July bills and send them on to Audit and Budget. Motion carried.

OLD BUSINESS:

- Ben indicated the Board was meeting with an engineering firm to develop a master plan for the evaluation of our school buildings. Swallows are nesting above the main entrance of the library and leaving a mess. Ben has indicated Bill has ordered a fine netting to prevent the birds from building nests. It will be installed when the order comes in.
- On motion by Holly, seconded by Nancy the next Board meeting be held jointly with the School Building and Grounds. Motion carried. Both Boards agreed to meet at the start and end of the school year.
- Holly raised the question of the library being a cooling center and what happens when the library is not open. Ben will talk with Bill Witynski, Building and Grounds, and Annette Seibold, county nurse to clarify usage.
- The OCI project is enabling all yearbooks from the high school to be digitalized free of charge. The completed project should be arriving soon.

NEW BUSINESS:

- Stephanie has prepared a budget for the 2016 year. The estimated budget totals \$111,171.32 and is down from last year. On motion by Ed, seconded by Jan to approve the budget with possible changes to Workman's Compensation. Motion carried.
- Donna Trudell, County clerk, asked that an updated job description for library subs be submitted to the Personnel Committee. On motion by Ed, seconded by Nancy to submit the description developed by Stephanie. Motion carried. (A copy will be included with the minutes.)
- As requested by OWLS, Stephanie has weeded the County/MS/HS collection. Books not circulated within 5 year time span have been pulled from the shelves. The Elementary School must still be completed. Mrs. Wilcox may need help with the large number of report pages to be removed. Several Board members have volunteered to help. Ben would talk to Becky regarding the project and what OWLS expects using their system.

LIBRARIAN COMMENTS:

- Donations of books keep coming in. The Summer Reading Program was a great success. On average between 60-80 children came and when Food, Fun, and Fitness were in attendance, the numbers were over 100.

FRIENDS:

The Friends will be drawing for the 6 gift baskets tomorrow. Many businesses contributed certificates so monies raised became profit. We continue to support the programs and have given nearly \$1000 for collection development. Discussion of how to best use the theatre has taken place. We are trying different types of movies for all age groups. We are looking into a Christmas raffle and participation in the "Christmas in Florence" day.

BOARD PREROGATIVE:

- Holly expressed the cooperation between county, library, school and other organizations is important to all of us. She sees that happening more and sees the benefit to all of us. Members of the Board agreed.

There being no further business, on motion to adjourn the meeting until October 8 at 4 PM in the library meeting room. Motion carried.

Debbie DeMuri

Secretary