

Florence County Library Board Meeting

January 14, 2016

The Florence County Library Board meeting was called to order by President Ben Niehaus on Thursday, January 14 at 4 PM in the library meeting room. Board members present were: Ben, Holly Wahlstrom-Stratton, Tom Jonet, Nancy Miller, Jan Gehlhoff, Debbie DeMuri and Stephanie Weber, librarian. Ed Kelley was excused.

- Verification of the meeting notice was given
- On motion by Holly, seconded by Debbie to approve the agenda as given. Motion carried.
- On motion by Holly, seconded by Jan, to approve the October 8, 2015 meetings. Motion carried.
- Motion by Nancy, seconded by Tom to approve the October, November and December bills and send them to Audit and Budget. Motion carried.

OLD BUSINESS:

- There were no issues to deal with regarding school building security and maintenance.
- On motion by Debbie, seconded by Jan to move the February meeting to Thursday, February 18 at 4 PM at the library meeting room. Motion carried.

NEW BUSINESS:

- On motion by Holly, seconded by Nancy to approve the Nicolet Library Service Grant for \$575. Stephanie will earmark the funds for further develop the audio book collection. Motion carried. Ben's signature was needed to submit the grant.
- On motion by Jan, seconded by Holly to approve the OWLSnet Membership Agreement. Motion carried.
- The Florence County Library By-Laws were reviewed with two changes in Article II, section 4. "No member shall service in the same office for more than two terms" was eliminated and the Nicolet Representative was added as an elected person along with the President, Vice President and Secretary. On motion by Holly, seconded by Nancy to amend the By-Laws with the changes. Motion carried effective today.
- The Policy and Regulations of the Florence County Library were reviewed with the following changes to be made:
 - III. Patron Responsibilities & Conduct—Disruptive children: **and parents may be called.**
 - VII. Materials Selection—Weeding: **Books that have not circulated in the past 5 years should be strongly considered for removal from the collection according to Nicolet and OWLSnet reports. Weeding of materials will be handled according to the guidelines established by Nicolet and OWLS.**
 - VIII. Circulation Policy—registration: **computerized**
 - XII. Equipment Use Policy: **Tablets and all other technology that circulates is the responsibility of the patron once it is checked out. The patron is responsible for any damages and or late fees.**
 - Internet Use Agreement: **eliminate internet form**
 - Add: **Internet Acceptance for Computer Usage.**

On motion by Holly, seconded by Jan to accept the revisions and adopt the changes as of the meeting today. Motion carried.

- The first meeting of the new year has been set as election of officers. By-Laws set the School Administrator as President—Ben will serve in that capacity. On motion by Tom, seconded by Jan to nominate the following: Vice-President, Holly Wahlstrom-Stratton; Secretary, Debbie DeMuri; Nicolet Representative, Nancy Miller. Motion carried.

Friends Update:

The budget for the Friends was set at \$3,300 supporting collection development, programming, story time, movie vs books, and supplies. Christmas raffle needed \$409 and will now be participating in the community rummage sale in June. Election of officers took place with Jim Dunkel, President; Connie Falk, VP; Debbie DeMuri, Secretary; Claude Doud, Treasurer. A proposal has been developed to present to 100+ Women organization for funds to support additional library services which include: working with NWTC, Free Little Libraries, and Books on a Bus.

With no further business, the meeting was adjourned until Thursday, February 18, 2016 at 4 PM in the library meeting room.