

**ADRC of Florence County Governing Board/Commission on Aging**

Wednesday, April 17, 2013 – 5:30 p.m.

2<sup>nd</sup> Floor Conference Room, Florence, WI 54121

**Attendance:** The Aging and Disability Resource Center of Florence County Governing Board/Commission on Aging met pursuant to adjournment on Thursday, February 21, 2013 at 5:30 p.m. at the Florence County Courthouse. The meeting was called to order by the Chairperson Susan Theer. Members present: Sherry Johnson: Susan Theer, Tina Sonkowsky, John Halada, Cindy Halada, Karen Wertanen, and Bruce Osterberg. Excused: Ron Erickson, Fumiko McLain and Bill Behrman. Also attending ADRC/Aging Director Barb Bauer.

**Minutes/Agenda:** It was moved by J. Halada and seconded by Johnson to approve the minutes of the 12/21/13 meeting as printed. Motion carried unanimously. On a motion made by Johnson, seconded by Wertanen and voted unanimous the agenda was approved as posted.

**Nutrition Program:** Bauer reported that she has not received any applications as a result of the ad for casual help. She has received a good response to the ad for the part cook in Homestead and hopes that this may result in some interest in the casual help. Discussion was then held on interviewing candidates for the open assistant cook position in Homestead. The application deadline was set for April 26, 2013. It was moved by Johnson and seconded by J. Halada to have the interview committee of K. Wertanen, S. Theer, J. Halada and B. Osterberg conduct interviews on May 1<sup>st</sup> and make a recommendation to the Personnel Committee for hiring on May 2, 2013. Bauer also reported on some ongoing maintenance issues at the Homestead center.

**ADRC:** Bauer reported that advertisement for board members still has not brought anyone forward to represent the Developmentally Disabled. Board members are asked to identify potential members and the Director will do outreach to them. The Disability Benefit Specialist position was discussed. It was moved by Johnson and seconded by Sonkowsky to table until May. Motion carried.

**Transportation:** The transportation program was discussed. Policy and procedure for the program was discussed. Passengers must be able to provide self care as we do not provide specialized medical assistance. We will assist with securing wheelchairs, lift operation etc. but we are not medical attendants. Current policy will be reviewed with other areas such as cognition. The Coordinated Transportation plan which must be completed in 2013 for the year beginning in 2014 was discussed.

**Administrator's Report:** Bauer discussed travel and training requirements for the department in the various program areas. She stated that numerous trainings are clustered in the months of April/May and again in the fall. It was moved by Johnson and seconded by Osterberg to approve the attendance at necessary meetings and associated travel. Motion carried. Discussion was held on the sequestration and potential impact on programming. Bauer discussed advocacy issues including hold harmless funding as a result of population shifts and sequestration and family care expansion. Theer read a letter she received from GWAAR pertaining to the 2012 assessment. Theer complimented the department on the findings. Bauer stated that this is the result of having a good team working with her to accomplish goals and thanked staff for their hard work and dedication. Bauer also informed the board of strong compliments received from Rita Cairns of the SHIP (State Health Insurance Improvement Program) program for Lori Friberg and her work.

**Identification of Future Agenda Items:** Prevention programming at the meal sites was identified as a future agenda item.

**Next Meeting/Adjournment:** The next meeting date was set for Thursday, May 30, 2013 at 5:30 p.m. . It was then moved by Johnson and seconded by J. Halada to adjourn. Motion carried.