

ADRC of Florence County * Governing Board
Minutes * Tuesday, July 26, 2016

The meeting was called to order by Chair Holly Stratton. Other Members present: Karen Wertanen, Larry Neuens, Barb Neuens, Vicki Antonini, Tina Sonkowsky, Sherry Johnson, Deb Bell and Connie Onsager. Member Betty Bock was excused. Community member Harold Bell was present.

Approval of agenda: Motion by Johnson, second by Wertanen. Carried.

Approval of May 25, 2016 minutes: Motion by L Neuens, second by Sonkowsky. Carried.

Approval of Bills for June and July, 2016: Motion by Johnson, second by Antonini.

Carried. Sonkowsky requested Director Friberg investigate announced rate hikes with Verizon cell phone provider, see if our contract is affected, and attempt to lock in rates.

There were no comments from the Public.

Budget: The budget is due August 12. Director will submit a budget, with review pending by the ADRC board on August 31. Budget impacts include two staff who were grandfathered into insurance coverage after the 2016 budget was approved, and a budget over-run for one staff member. Motion by Johnson, second by Sonkowsky, carried to have the director bring the request for insurance budget changes to Audit and Budget Committee for consideration, and to bring the budget overrun request to Personnel committee and concurrently to Audit and Budget. Motion by Johnson, second by B Neuens to send to Personnel recommendation to advertise for replacement pending formal notification by one staff person of intent to retire.

Older Americans Act Programs

Motion by Johnson, second by Sonkowsky, to approve changes to Guideline on Reimbursement of non-professional Respite Providers, and accept. Carried.

AFCSP funding has increased from \$5335 to \$5967 for 2016. Motion by B Neuens, second by Wertanen, to raise the per family cap for AFCSP reimbursement from \$1,000 per family to \$1,500 per family. Carried.

The issue of federal SHIP funding is being taken up by the ANSWERS committee on July 27, and by the County Legislative Committee on August 2. Director will bring information to Supervisor Kelley.

The meal costs tool was reviewed. A one day/week closure of one center (approx. \$10,000 savings) would result in a savings of about \$.90/meal. No action taken. The Director indicated successful completion of ServSafe Food manager certification. A request for increased rent for the Florence Community Center was discussed. Motion by Sonkowsky, second by L Neuens to request a specific dollar amount, keeping in mind that this center serves Town of Florence residents. Carried. The Director shared that GWAAR indicated they would not grant a waiver for the "full time Nutrition Coordinator" requirement. Strategies for negotiation were discussed.

Transportation Program

Sonkowsky shared information on various wheelchair accessible mini van and full-size van options. Extended and lift warranties were highlighted. Director was instructed to gather more information.

Motion by Johnson, second by L Neuens to approve Rider Expectations policy with amendments, including effective date. Participants will be required to sign and these forms will be kept on file. Carried.

The WCA Resolution concerning Transportation Aid, road maintenance, road repair and Specialized Transportation was not considered by the board. The Director was advised to bring to County Clerk for alerting the Town Boards and the Highway Department.

ADRC Program

Contract Section 2 Checklist and Compliance was discussed. The Regional Quality Specialist had reiterated the policy requirement for a Receptionist at her site visit here. Board discussed impact, and directed Friberg to take space concerns to Building and Grounds.

The State ADRC Confidentiality Policy is being revised per suggestions from this Board. The State's Governing Board Responsibilities Report indicated very few changes to ADRC Governing Boards. The July 13 meeting in Rhinelander to review Statewide Satisfaction Survey results has been postponed. The State's proposal for Family Care 2.0 has been withdrawn. Rolling to Family Care 1.0 by January 1, 2018 is a possibility. The State has mentioned "changing the funding formula" for distributing funds to ADRCs. No timeline nor process for input has been identified by the State yet.

Director's Report

The Hospice application has been stalled, however a revision to the MI application should restore momentum. The September 8 Civil Rights Compliance meeting at the Courthouse will be attended by Antonini, who will report at the next meeting following September 8. Staffing patterns following overnight local emergencies was discussed. Board advised Director discretion.

Out of town travel/trainings approval, motion by Johnson, second by Sonkowsky. Carried.

Identification of future Agenda Items:

ADRC Confidentiality Policy, Budget review, Nutrition program expansion to LL/Tipler, wheelchair accessible vans info.

Next meeting date/time: Wednesday, Aug 31, 5:45 pm

Adjournment: Motion by L Neuens to adjourn, second by B Neuens. Carried.

Respectfully Submitted,

*Lori A. Friberg
Director*

Date Approved