

ADRC of Florence County Governing Board (formerly Commission on Aging)

Thursday, July 23, 2015 – 5:45 p.m

2nd Floor, Courthouse, Florence, WI 54121

Attendance: The ADRC/Commission on Aging Governing Board met pursuant to adjournment on Thursday, July 23, 2015, at 5:45 p.m. at the Florence County Courthouse. The meeting was called to order by the Chairperson H. Stratton. Members present: H. Stratton, L. Neuens, S. Johnson, B. Neuens, T. Sonkowsky, and B. Bock. Excused: K. Wertanen - Absent: B. Behrman and C. Halada. Also attending was ADRC/Aging Unit Director Barb Bauer. It was moved by S. Johnson and seconded by T. Sonkowsky to approve the minutes of the March 2015 meeting as printed. Motion carried.

Agenda: It was then moved by T. Sonkowsky and seconded by B. Bock to approve the agenda as posted. Motion carried.

Nutrition Program: Discussion was held on the prep-cook position open in Hillcrest since the former prep cook was hired as head cook for Florence program. It was moved by B. Neuens and seconded by S. Johnson to recommend to the Personnel Committee that we advertise for a prep cook for the Nutrition program. Motion carried. Discussion was then held on the Program Assistant Vacancy. After discussion it was moved by S. Johnson and seconded by B. Bock to recommend to the Personnel Committee that we advertise for a 21 hour per week position with changes to the job description to reflect increased responsibility for the nutrition program. Motion carried. Discussion was also held on the head cooks hours and the new health insurance eligibility regarding hours worked. Bauer explained that both cooks declined insurance in 2015 but due to changing family situations were planning to enroll for 2016. Their hours would need to be increased if they were to be eligible. Bauer explained that the cost would be with extra hours and benefits approximately \$17,000.00 per position. The consensus was that this was not possible at this time. The revitalization project was discussed. The extra day of service will begin on Monday, July 27, 2015 and will include a salad bar. This will be done on a trial basis and will be dependent on participation.

2016-18 Three Year Plan of Work: Bauer requested input on planning priorities for the three year plan. Discussion followed. Share the Care will be explored as part of the planning cycle in addition to other areas identified as priorities.

Transportation Program: Bids received for the purchase of a new vehicle to be used in the transportation program and other agency business were opened. Florence Motors was the only dealer who submitted a bid. It was moved by S. Johnson and seconded by L. Neuens to have the Director and Larry Neuens review the bids and to proceed in direction that is in the best interest of the program and County. Motion carried. The results of the transportation survey were discussed. It was agreed that the response did not result in any clear patterns for change. This will be put on the agenda again for a future meeting.

2015-17 Proposed State Budget: Bauer reported the Governor has signed the budget bill with a few changes. The document authored by the Survival Coalition listing questions and answers on the impact on Family Care and IRIS was reviewed. The need for continued advocacy was discussed.

2016 Budget Process and Draft Budget: Bauer presented a draft budget to the Board for review. It was moved by S. Johnson and seconded by B. Bock to take the draft budget for review with further discussion at the August meeting and to send the draft budget onto Audit and Budget. Motion carried.

Hospice Advocacy Meeting: Bauer reported that Lori Friberg the I&A Specialist has been facilitating these meetings for the ADRC following the initial meeting. The last meeting was attended by a representative of Unity. The role of the ADRC in the process was discussed and reaffirmed as being a facilitator of the process.

Administrators Report: It was moved by S. Johnson and seconded by T. Sonkowsky to approve out of town meetings as requested by the Director. Motion carried. Board member recruitment was also discussed. A letter of interest was received from Debra Bell to serve as representative of the disabled community. It was moved by L. Neuens and seconded by S. Johnson to recommend her appointment to the ADRC board to the County Board Chairperson. Motion carried.

Future Agenda Items: Items to be discussed at next meeting carried over from this meeting include three year plan, nutrition program coordinator position, and the 2016 budget.

Next Meeting/Adjournment: Being that there was no further business to be discussed at this time, it was moved by S. Johnson, seconded by L. Neuens and voted unanimous to adjourn to August 19, 2015 at 5:45 p.m.

Respectfully Submitted,

Barbara Bauer, Director