

**ADRC of Florence County Governing Board (formerly Commission on Aging)**

Wednesday, January 21, 2015- 5:30 p.m.

2<sup>nd</sup> Floor, Courthouse, Florence, WI 54121

**Attendance:** The ADRC/Commission On Aging Governing Board met pursuant to adjournment on Wednesday, January 21, 2015 at 5:30 p.m. at the Florence County Courthouse. The meeting was called to order by the Chairperson H. Stratton. Members present: H. Stratton, S. Johnson, B. Neuens, L. Neuens, T. Sonkowsky, K. Wertanen, and B. Bock . Excused: C. Halada. Also attending was ADRC/Aging Unit Director Barb Bauer. It was moved by L. Neuens and seconded by T. Sonkowsky to approve the minutes of the December 2014 meeting as printed. Motion carried.

**Agenda:** It was then moved by S. Johnson and seconded by K. Wertanen to approve the agenda as posted. Motion carried.

**Staffing Issues Update:** Several staffing issues were discussed. The first issue is the long term absence of the program assistant. After discussion it was moved by B. Bock and seconded by L. Neuens to post, advertise and proceed with hiring of an LTE as quickly as possible. Motion carried. The Disability Benefit Specialist position was then discussed. Bauer updated the board that the Personnel Committee and ORCD approved the DBS shared position with EBS and the current DBS remaining on one day per week as requested. Orientation has been scheduled for Jan. 27 and 28 in Milwaukee and via webinar on Feb. 2, 2015.

**Unmet Needs Identification:** The unavailability of home hospice in Florence County was discussed. Bauer explained that this is a skilled service which must be licensed. It is available in surrounding WI and MI Counties. To date none of the providers are interested in coming into Florence County citing demographics, available skilled nursing and cost as factors. Bauer asked for approval to discuss situation with local media in the hope of bringing more attention to the need. The board concurred with this approach. Respite care and current policy on how to distribute very limited funds was then discussed. Accessible housing was then discussed. Bauer discussed a request from NEWCAP to support the TBRA program (Tenant Based Rental Assistance Program). It was moved by S. Johnson and seconded by L. Neuens to table. Motion carried.

**Administrators Report:** It was moved by S. Johnson and seconded by B. Bock to approve out of County travel as outlined by Director Bauer. Motion carried.

**Future Agenda Items:** Future agenda items identified for future meetings was the review of our mission statement and continued efforts for board member recruitment.

**Next Meeting/Adjournment:** Being that there was no further business to be discussed at this time, it was moved by L. Neuens, seconded by S. Johnson and voted unanimous to adjourn to March 26 at 5:45.

Respectfully Submitted,

Barbara Bauer, Director