

The Florence County Building and Grounds Committee met at the Courthouse on May 22, 2013. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Kelley, Halada, Neuens, and Wenger. Absent: None.

Moved by Supervisor Kelley, seconded by Supervisor Halada to approve the Agenda, as presented. Ayes: Five (5). Nays: None (0) Motion carried.

Moved by Supervisor Bomberg, seconded by Supervisor Halada to approve the minutes of the last meeting, as read. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens to approve planting a tree in honor of Supervisor Bruce Osterberg at the Resource Visitor Center along side of Supervisor Jim King's tree. The planting of the tree will also include a ceremony and plaque. Ayes: Five (5). Nays: None (0). Motion carried.

Next on the Agenda, Jessica Klumpp, Fair Board Director, presented the Committee with an issue with the current pavilion/stage at the fairgrounds. Ms. Klumpp said they dug up around the main beams that are in the ground and have found they are starting to rot. She expressed her concern for the safety of anyone under the pavilion whether it is for an event or just taking shelter. Ms. Klumpp received 4 separate estimates and all the contractors agreed on replacing the rotted beams, and this estimate was from \$600 to \$1,000.

Moved by Supervisor Bomberg, seconded by Supervisor Halada to approve and send on to Audit and Budget to give the Fair Board up to \$1,000 to fix the beams for the pavilion/stage at the Fairgrounds. Ayes: Five (5). Nays: None (0). Motion carried.

Annnette Seibold, Florence County Health Officer, received a grant to purchase different items around the Courthouse and one of the items was a bike rack for the Courthouse. Matt Dagostino, Maintenance, said he has a place to put the rack.

Moved by Supervisor Bomberg, seconded by Supervisor Kelley to approve placing the new bike rack in the courtyard. Ayes: Five (5). Nays: None (0). Motion carried.

The sealed bids for the new Multi Room Air Conditioners in Zoning, Land Conservation, and the Health Departments were opened. The bids were as follows:

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| 1. | Universal Plumbing-Heating & A/C, Inc. | \$32,940 |
| 2. | Rick's Mechanical Contractors, Inc. | \$27,375 |
| 3. | Energy Control & Design. Inc. | \$37,581 |
| 4. | American Comfort Systems, Inc. | \$30,613 |

A discussion took place and it was moved by Supervisor Neuens and seconded by Supervisor Halada to fix the current air conditioner in the new building for \$8,000 and then budget for 2014 the new multi room air conditioners in the old building for Zoning, Land Conservation, and the Health Departments.

Moved by Supervisor Bomberg, seconded by Supervisor Kelley to approve to give the list of Casual Janitor Applicants to the next Personnel Meeting for review. Ayes: Five (5). Nays: None (0). Motion carried.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens to ask all employees to try to park away from the sidewalk entrances to allow for easier access for our courthouse visitors. Ayes: Five (5). Nays: None (0). Motion carried.

Matt Dagostino gave an update on painting and blinds in every office in the Courthouse, he said very little painting has been done since the new addition was built and several blinds in some of the offices are starting to look run down. Mr.

Dagostino told the Committee that the assistant janitor and himself will be working together going through each office painting and determining who will need blinds throughout the Courthouse.

Supervisor Bomberg brought to the attention of the Committee that a company called, Hotties Window Tinting, came to her office, and gave a demonstration on an inexpensive window treatment. Supervisor Bomberg explained this could be a much cheaper option to look at before the Committee authorizes to start replacing blinds at \$100 per window. Supervisor Bomberg suggested the Committee has Hotties come in and give a demonstration.

Moved by Supervisor Kelley, seconded by Supervisor Neuens for approval to get a quote from Hotties Window Tinting for the next meeting. Ayes: Five (5). Nays: None (0). Motion carried.

Next on the agenda, Matt Dagostino explained that there are 16 trees in the courtyard that need to be trimmed back for safety purposes. He explained he was in contact with Jamie Remme, a certified Arborist, to give us a quote. Matt said Jamie used to work for the Forestry Department and now has a tree trimming business.

Moved by Supervisor Bomberg, seconded by Supervisor Halada to approve to have Remme Tree Trimming come in and trim all 16 trees for \$1,800 and to help keep costs down the Forestry and Highway Departments are going to help with the haul away and clean up. Ayes: Five (5). Nays: None (0). Motion carried.

Donna Trudell, County Clerk, next on the agenda, explained to the Committee that the center garden in front of the Courthouse Door is starting to look run down. The Clerk said this could be worked into a future budget.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens for approval to get some quotes and add into next year's budget process. Ayes: Five (5). Nays: None (0). Motion carried.

Next on the Agenda, there were some concerns from the Committee about this upcoming year for snow removal. Matt Dagostino looked into a rotary brush attachment for the new lawn tractor the courthouse purchased in 2012. He was told this machine does not have such an attachment and the Courthouse would have to purchase a larger lawn tractor for around \$20,000. Several other options for the snow removal were discussed.

Under other building and maintenance concerns, Matt Dagostino brought to the attention of the Committee that the Gehlhoff house across the street from the Sheriff's Department is starting to look pretty run down.

Supervisor Neuens reminded the Committee that we still have to finish putting in the new windows for the Old Jail.

Supervisor Neuens inquired if we have had any tornado training. The Clerk told the Committee that the Courthouse had just completed a tornado training exercise.

There being no further business and on a motion made, seconded, and carried the meeting was adjourned.

Respectfully submitted,


Donna Trudell
County Clerk