

The Florence County Building and Grounds Committee met at the Courthouse on June 19, 2013. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Kelley, Neuens, and Wenger. Excused: Supervisor Halada. Absent: None.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens to approve the Agenda, as presented. Ayes: Four (4). Nays: None (0) Motion carried.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens to approve the minutes of the last meeting, as read. Ayes: Four (4). Nays: None (0). Motion carried.

Sheriff Rickaby presented the Committee with planting trees in front of the Jail at no cost to the County. Sheriff Rickaby and his wife would like to donate 2 trees and asked the Committee if they had any preference of the type of tree to plant. Supervisor Bomberg said flowering crab trees are beautiful and would be a nice addition to the grounds.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens to approve planting trees, 1 on the east side lot line and 1 tree on the west side lot line in front of the Jail. Ayes: Four (4). Nays: None (0). Motion carried.

Sheriff Rickaby expressed concerns about painting the inside of the jail and if the Committee had any suggestions. Supervisor Bomberg said the Committee has plans to interview a list of casual employees to help with some of this extra work that the Maintenance and Janitor cannot get done.

^Matt Dagostino, Maintenance/Janitor, gave an update on the quote for Hotties Window Tinting. The quote consists of the main entrance, all 3 floors in the new addition, and the courtroom for \$4,100. The window tinting is guaranteed for 10 years of energy efficiency.

Moved by Supervisor Neuens, seconded by Supervisor Bomberg to approve tinting the main entrance and the jury room for \$968 and then determine if this will be cost effective for the rest of the courthouse. Ayes: Four (4). Nays: None (0). Motion carried.

Next on the agenda, Donna Trudell, County Clerk, presented the Committee with a cell phone plan for Mr. Dagostino, Maintenance. A discussion took place on if a computer would be more beneficial and have Mr. Dagostino monitor the amount of calls he receives on his private cell phone from the County Clerk and Vendors.

Under other building and maintenance concerns, Mr. Dagostino will get quotes on reconstructing the flowerbed in front of the main entrance and the courthouse sign in front of the old main entrance.

Supervisor Kelley expressed concerns about the ice build up on the sidewalks and check into getting estimates on raising the sidewalks.

Ms. Trudell informed the Committee that Aramark Uniform Services charges \$400 per month for the entryway carpet service in the building. She would like to check into buying carpets for the building.

Mr. Dagostino wants to add the next step of upgrades to the heating and cooling system into the upcoming budget process. The cost for the heating and cooling panels and the air handlers will be \$10,500.

Mr. Dagostino brought to the attention of the Committee that the Gehlhoff house across the street from the Sheriff's Department has a large dead tree in the front yard. He is going to talk to the Florence Utility Commission to possibly cut the tree down.

Ms. Trudell asked the Committee if she could schedule professional carpet cleaners to come in and start cleaning offices. She would like to get the offices on a rotating schedule of every 2 yrs or in high traffic areas 1 time per year.

Supervisor Neuens suggested we put together a year calendar for a maintenance program for all things that need to be done inside and out of the courthouse.

Mr. Dagostino informed the Committee that the courtroom has the original carpeting in it and we should look at replacing it soon. He said the carpeting is at least 20 plus years old, and will get an estimate on the cost.

Ms. Trudell will set up a Special Building and Grounds Meeting for the interviews for the applicants of the casual janitor positions.

Supervisor Bomberg would like a Thank You letter sent to Janet Nanninga for the dedication and care put into the flowerbeds on the courthouse grounds.

There being no further business and on a motion made, seconded, and carried the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Donna Trudell". The signature is written in a cursive, flowing style.

Donna Trudell  
County Clerk