

The Florence County Building and Grounds Committee met at the Courthouse on May 21st, 2014. The meeting was called to order by Donna Trudell, County Clerk. Members present were Supervisors: Bomberg, Halada, Neuens, and Wenger. Absent: Supervisor Erickson.

The County Clerk called for nominations for Committee Chair

Supervisor Bomberg nominated Supervisor Ed Wenger. The Clerk called for other nominations for Chair. It was moved by Supervisor Bomberg, seconded by Supervisor Halada that the nominations be closed and a unanimous ballot be cast for Supervisor Wenger as Committee Chair. Ayes: Four (4). Nays: None (0). Motion carried.

The County Clerk turned the meeting over to Chairman Wenger.

The Chair called for nominations for Committee Vice Chair. Supervisor Bomberg nominated Supervisor Neuens for Committee Vice Chair. It was moved by Supervisor Bomberg, seconded by Supervisor Halada that the nominations be closed and a unanimous ballot be cast for Supervisor Neuens as Committee Vice Chair. Ayes: Four (4). Nays: None (0). Motion carried.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens to approve the Agenda, as presented. Ayes: Four (4). Nays: None (0) Motion carried.

Moved by Supervisor Halada, seconded by Supervisor Neuens to approve the minutes of the last meeting, as read. Ayes: Four (4). Nays: None (0). Motion carried.

A discussion took place on the draft of the Florence County Security Manual. This manual will be submitted to the Administrative Committee, Safety Committee, and Personnel Committee for further review before adoption.

Donna Trudell, County Clerk, updated the Committee on the server room air conditioner. She stated that \$11,400 was submitted to the County insurance policy and all repairs were covered.

Next on the agenda, Donna Trudell reported that she attended a meeting coordinated by Jen Steber, the Equal Opportunity Coordinator and the Limited English Proficiency Coordinator on the Civil Rights Compliant Plan. This plan is in the renewal process and some changes may be required. Ms. Trudell will keep the Committee updated.

Matt Dagostino, Maintenance/Janitor, updated the Committee on the second floor construction project. He stated that Mr. Roger Strege, WI State Inspector, emailed Mr. Dagostino stating the plans for the project would not affect any code requirements; therefore, no official state required plans would be needed.

Moved by Supervisor Bomberg, seconded by Supervisor Neuens instructing Matt Dagostino to install the Courthouse Panic Buttons after the employees receive the proper training from Sheriff Rickaby on Thursday, May 29, 2014. Ayes: Four (4). Nays: None (0). Motion carried.

Matt Dagostino informed the Committee of the damage to the gutters from ice and snow by the new entrance. Donna Trudell added that there should be funds available in the budget from the gutter project to fix the damage.

Matt Dagostino received a quote for a generator to run the courthouse building when power goes down. The cost will be upwards of \$20,000. The Committee asked if there are any available grants and/or the cost to hook up to the Public Safety Building. Mr. Dagostino will check the different options.

Next, additional work has to be done on the Historical Jail to keep up with the maintenance. The Committee will continue restoration when the extra funds are available

Moved by Supervisor Bomberg, seconded by Supervisor Halada to put in a Pit Toilet if funds are available between the soccer field and the minor league baseball field next to the Fairgrounds. Pat Smith, Forester, volunteered to install. Ayes: Four (4). Nays: None (0). Motion carried.

Under Committee concerns, Supervisor Bomberg expressed concern for a plan to be made for all County Buildings under the Active Shooter Trainings. Supervisor Wenger said he would bring this to the next Buildings & Grounds meeting at the Resource Center.

Supervisor Neuens asked if the brick in the flowerbed in front of the new entrance could be cleaned up. Mr. Dagostino will take care of it.

Respectfully submitted,

Donna Trudell
County Clerk