

The Florence County Building and Grounds met pursuant to adjournment on July 20, 2016. The meeting was called to order by the Chair. Members present were Supervisors: Bomberg, Erickson, Modschiedler, L. Neuens and Wenger. Absent: None.

Moved by Supervisor L. Neuens, seconded by Supervisor Modschiedler to approve the Agenda as presented. Ayes: Five (5). Nays: None (0) Motion carried.

Moved by Supervisor Bomberg, seconded by Supervisor L. Neuens to approve the minutes for the last meeting as read. Ayes: Five (5). Nays: None (0) Motion carried.

Matt Dagostino, Maintenance, updated the Committee on the multi-room air conditioners. The units were installed outside the Zoning, Health and Land Conservation Offices. He said they seem to be working very well and are very quiet. The old window units will be given to the Sheriff's Dept. to be auctioned off.

Dagostino updated the Committee on the courtyard landscaping. The courtyard has been leveled and seeded and new grass is coming in. He stated it will be ready to mow soon.

Dagostino updated the Committee on the new digital sign. All cement and brickwork has been completed. The Highway Dept. helped install the sign and Kelly Prevost, Deputy County Clerk, is working with the programming.

Dagostino updated the Committee on the courthouse door keys. He stated all but five doors have been changed to one master. He will order the next five soon.

Donna Trudell, County Clerk, informed the Committee that a few department heads discussed the possibility of installing a Whiteboard/Ultra HD TV in the 2<sup>nd</sup> floor conference room. Jen Steber, IT Administrator, received four quotes. The board would be used for presentations by many departments.

Supervisor Bomberg asked to check other departments for any unused funds or any grants that will allow for the media purchase.

Moved by Supervisor Bomberg, seconded by Supervisor Erickson to purchase the 75-inch Whiteboard/Ultra HD TV. Ayes: Five (5). Nays: None (0) Motion carried.

Moved by Supervisor L. Neuens, seconded by Supervisor Bomberg approval for job description for janitor position at the Resource Center as recommended by Forestry and Personnel Committees. Ayes: Five (5). Nays: None (0) Motion carried.

Moved by Supervisor L. Neuens, seconded by Supervisor Bomberg approval to advertise and interview for janitor position at the Resource Center as recommended by Forestry and Personnel Committees. Ayes: Four (4). Nays: One (1) Supervisor L. Neuens (0) Motion carried.

Trudell presented the Committee a 2017 project wish list for the courthouse. Budget proposals discussed were to purchase a used plow truck, brickwork on the back of the courthouse and Historical Jail tuck point seal. Supervisor L. Neuens asked for a list of budget priorities for the next meeting.

Under other building and maintenance concerns, Supervisor Bomberg reminded the Committee of the upcoming Town/Utilities project starting soon. They are anticipating the work on Lake Avenue to begin by the end of September. Once the work begins, there will be no parking or a sidewalk in front of the Courthouse until the work is completed. She also talked about removing the Gehlhoff house for additional parking and having someone come in to spray the outside of the building and the basement for spiders and ants.

Supervisor Neuens asked about better signage in the courthouse.

Respectfully submitted,

Donna Trudell  
County Clerk